MINUTES of Executive Committee (EC) Meeting  
Water Resources Association of Yolo County (WRA)  
April 13, 2020, 12:00 pm – 12:30 pm  
Teleconferenced meeting via GoToMeeting

Present: Roger Cornwell, Tim O’Halloran, Elisa Sabatini, Donna Gentile, Kurt Balasek, Kristin Sicke, Lynnel Pollock  
Absent: Jesse Loren

1. Call to Order: Meeting was called to order by Chair Cornwell at 12:00 pm.

2. Approve Agenda and Adding Items to the Posted Agenda: Tim motioned to approve the agenda and Elisa seconded the motion that was unanimously approved.

3. Public Comment: No comments.

4. Administrative Items: Elisa motioned to approve the items a - e and Tim seconded the motion that was unanimously approved.
   a) March 9, 2020 EC minutes were approved.
   b) Reviewed FY2019-20 financials: March 2020: The EC reviewed the financials. Donna reported that there is a credit on file with the Woodland Community Center for the January and March 2020 Board meeting room reservation cancellations.
   c) Approval of invoice payments for WRA & YSGA expenses: All payments were approved.
   d) Sign Temporary Telecommunication Work Agreement for Donna Gentile: The YCFC&WCD has established a temporary work agreement with their employees who are telecommuting. It would be prudent to establish a similar agreement with Donna. A draft agreement is presented for the EC’s consideration and execution. The EC approved the Temporary Telecommunication Work Agreement for Donna Gentile.
   e) Donna’s retirement plan changes in response to State’s Shelter-in-Place mandate: Donna informed that she is planning on continuing to primarily work from home for the time being until the mandate is lifted. She will re-assess her plans at that time. She will occasionally come into the office for short time periods to do tasks that cannot be done remotely.

5. WRA Board Meeting:  
   June 15, 2020 – Discuss agenda: The agenda will be primarily consent items including the adoption of 2021 Board meeting dates. The WRA will need to adopt a fiscal year 2020-2021 budget and renew the two annual administrative contracts between the WRA and the YCFC&WCD and the YSGA.

6. Other Updates & Future Executive Committee Agenda Items: Nothing additional was discussed.

7. Next WRA Executive Committee Meeting Date: May 18, 2020, 12:00 pm, Yolo County Flood Control & WCD and/or via teleconferencing.

8. Adjourned at 12:15 pm.

Respectfully submitted,

[Signature]
Donna L. Gentile, WRA Secretary and Administrative Coordinator