

**MINUTES of Executive Committee (EC) Meeting  
Water Resources Association of Yolo County  
January 5, 2010, 12:30 – 1:30 pm**

**Present:** Bill Marble, Sid England, Kurt Balasek, Jacques DeBra, Tim O'Halloran, Donna Gentile

**1. Call to Order:** Meeting was called to order by Bill Marble at 12:30 pm.

**2. Approve Agenda and Adding Items to the Posted Agenda:** Agenda items were approved as presented.

**3. Public Comment:** No public comment.

**4. Update on Delta Water Issues**

Tim updated the EC on the status of the legislative water package. Items he will bring to the Board's attention at the January meeting are: the State Water Resources Control Board has begun hearings regarding water flow determinations and criteria, groundwater legislation, potential fees for water rights users and impacts for locals. The Chair will request Board direction on how the WRA should be involved in the State water legislation process.

**5. The Year in Review: 2009, Annual WRA Newsletter**

Donna provided a draft newsletter in the EC agenda packet for review and comment. The EC provided input on how to improve the layout and content of the newsletter. Donna will revise and send to the EC for review. A black & white copy will be included in the Board agenda packet due to time constraints. A color version of the newsletter will be printed later in January and mailed to the WRA membership. Donna will add this task to her tickler file before the end of this year to allow for more development & review time.

**6. Next WRA Board meeting: January 11, 2010, 3-5 pm, Woodland Community & Senior Center**

The EC reviewed the January agenda. Donna will revise the draft agenda with their input and email for review. She will contact the people giving updates and presentations to confirm their attendance. The EC selected March 15<sup>th</sup> as the next Board meeting date.

**7. Technical Committee Update**

a) The EC discussed potentially developing white papers for IRWMP projects. The WRA would be able to respond more quickly to requests made for a priority project list for funding opportunities like Cap-to-Cap. The EC discussed the challenges of writing white papers, especially with current reduced agency staffing resources. Tim will forward information to the EC about development of last year's Cap-to-Cap white papers. Jacques informed that the reasoning for updating the IRWMP integrated actions was to be able to create a priority project list.

b) Jacques will give an update to the WRA Board on the Yolo County IRWMP update process currently being undertaken by the TC and an update on Proposition 84 and Westside Regional Water Management Group IRWMP coordination.

**8. Administrative Items**

a) *Review October-December 2009 financials* – The financials were reviewed by the EC for inclusion in the January board agenda.

b) *November 3, 2009 EC meeting minutes* were approved.

c) *Discuss and review 1<sup>st</sup> Northern Bank wire transfer agreement* – Donna briefly reviewed establishing a wire transfer agreement to make outgoing transfers from 1<sup>st</sup> Northern to LAIF easier for the EC and staff. Security options are required protocol for establishing an agreement. Donna discussed the agreement in further detail with Kurt. She will prepare an agreement for the next fiscal year payments, which would be utilized after July 2010. At least one WRA Board officer will need to go to the bank to initially sign the agreement.

- d) *Kaiser health plan recertification* – Donna informed about Kaiser’s request to recertify the business and maintain the small business health insurance coverage plan established. Kurt will sign the required documents as done in previous years, so Donna can submit the documents ASAP. The Kaiser health plan contract renews every April. Recertification is required every 3 years. In order to qualify for a small business health plan, the WRA must have at least 2 employees. Since the WRA only has one employee, one of the Board officers must be offered health insurance, which he can then accept or decline.
- e) *Payments to approve* - All payments were approved.

**9. Other Updates & Future Executive Committee Agenda Items** - None discussed.

**10. Next EC Meeting Date:** February 9, 2010, 12:30 to 1:30 pm in the Woodland Community Center.

**11. Adjourned** at 1:45 pm

Respectfully submitted,

*Donna L. Gentile*

Donna L. Gentile, WRA Board Secretary & Administrative Coordinator