



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

P.O. Box 8624, Woodland, CA 95776

Phone: (530) 666-2733 **Fax:** (530) 666-4257

Website: www.yolowra.org **Email:** info@yolowra.org

WRA Executive Committee Meeting

Monday, May 10, 2010, 12:30 – 1:30 pm

Woodland Community & Senior Center, 2001 East St., **Meeting Room 3**

AGENDA

1. Call to Order

2. Approve Agenda and Adding Items to the Posted Agenda- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

3. Public Comment - The public may address the Committee relating to matters within the WRA's jurisdiction.

4. Update on Water Legislation & Other Related Issues (Tim O'Halloran) – Discussion item

a) Posting information on WRA website,

5. Update from Yolo County – Discussion item on WRA membership and other County updates

a) Request support letter for WRDA Clarksburg Levee Improvement Feasibility Study (info attached)

6. Technical Committee Update (Jacques De Bra)

a) IRWMP Update progress, response to Tuleyome's mercury proposal letter

7. WRA Budget:

a) Review updated 2009-10 budget and projected fiscal year end

b) Review draft 2010-11 budget and project fund recommendations

8. WRA Board Meeting: May 17, 2010, 3-5 pm, Woodland Community Center

a) Discuss format for panel discussion for May 17th

Speakers: Senator Wolk, Tim Quinn/ACWA, Paul Bartkiewicz

b) Discuss other agenda items for May 17th (draft budget, regular business)

c) Consider timely topics for future board meetings

9. Administrative Items:

a) Review April 2010 financials (attached)

b) Approve draft April 6, 2010 EC minutes (attached)

c) Discuss purchase of new office chair (memo attached)

d) Payments to approve *

10. Other Updates & Future Executive Committee Agenda Items

11. Select Next Executive Committee Meeting Date: June ____, 2010

12. Adjourn

I declare under penalty of perjury that the foregoing agenda for the May 10, 2010 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by May 7, 2010 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Donna L. Gentile, WRA Secretary and Administrative Coordinator

* Payments:

Payroll: direct deposit on 5/3, 5/17 - \$1,510.83	AT&T /Calnet : March - \$66.12
Payroll Taxes State & Federal: March, Pay EFT on 5/11 - 1,256.76	YCFCWCD Invoice (copies, postage, tech support): April - \$99.46
IRA Contribution: March, Pay EFT on 5/11 - \$245.28	West Yost Associates – IRWMP Funding - 09-10 Project Funds - \$3,054.95
Kaiser Health Plan: Pay by EFT on 5/21 - \$662.20	Yolo Bypass Integrated Project – 09-10 Project Funds - \$7,540.00
Mileage reimbursement: April 2010 - \$42.50	DWWSP – Pre Design - 09-10 Project Funds - \$30,000.00
MasterCard: Pay EFT on 5/11 – \$ 474.90	



County of Yolo

BOARD OF SUPERVISORS

625 Court Street, Room 204
Woodland, California 95695-1268
(530) 666-8195 FAX (530) 666-8193
www.yolocounty.org

First District – **Michael H. McGowan**
Second District – **Helen M. Thomson**
Third District – **Matt Rexroad**
Fourth District – **Jim Provenza**
Fifth District – **Duane Chamberlain**

County Administrator – Patrick S. Blacklock

May 5, 2010

Senator Dianne Feinstein
United States Senate
331 Hart Senate Office Building
Washington, D.C. 20510

Dear Senator Feinstein:

Yolo County respectfully asks your support for our 2010 Water Resources Development Act request entitled “Clarksburg Levee Improvement Feasibility Study.”

The Federal Emergency Management Agency will map Clarksburg and the surrounding area into the 100-year floodplain on June 18, 2010. (Yolo County contains over 215 miles of Sacramento River Flood Control Project levees, the majority of which will be de-certified according to Federal Emergency Management Agency criteria as of June 2010.) Clarksburg is a legacy community in the primary zone of the San Joaquin-Sacramento River Delta with a population of approximately 500 people. It is the hub of the region’s emerging wine-making industry. Yolo County did not develop in the floodplain, so Clarksburg has remained a small community. The 2009 Yolo County General Plan calls for only 38 new homes between 2010 and 2030, so Clarksburg will remain small.

Although Clarksburg is a small community in a non-urban area, the region’s primary land use planning and flood management organizations have endorsed the concept of providing adequate flood protection to these communities. In 2006, the Sacramento Area Council of Governments (SACOG) endorsed the Sacramento Area Flood Control Agency’s (SAFCA) “Legislative Framework for Flood Control and Flood Risk Management in the Sacramento Valley.” As a member of SACOG and a partner in collaborative efforts with SAFCA, Yolo County was involved in the development of this Legislative Framework. The Legislative Framework includes language to “Identify the small communities occupying the Sacramento River Flood Control Project’s non-urban areas and establish policies and design standards for protecting these communities over time.” It further states that “The State’s long-term goal should be to enclose these communities within perimeter levees that at least meet the minimum design standards of the National Flood Insurance Program and contribute to preserving the economic viability of the affected communities.” Clarksburg is one of these small communities deserving of adequate flood protection.

Thank you for your consideration of this request.

Sincerely,

Helen M. Thomson, Chairwoman
Yolo County Board of Supervisors

May 5, 2010

The Honorable Barbara Boxer
United States Senate
112 Hart Senate Office Building
Washington, D.C. 20510

Dear Senator Boxer:

SUBJECT: WATER RESOURCES DEVELOPMENT ACT 2010 REQUESTS

The Sacramento Area Flood Control Agency (SAFCA) supports the inclusion in the proposed 2010 Water Resources Development Act of authorization for a feasibility study to determine options for providing flood protection for the City of Clarksburg in Yolo County.

SAFCA recognizes the importance of providing flood protection for the Sacramento Valley, including its function as one of the most productive agricultural regions in the world. The economic health and vitality of the rural agricultural economy is tied to the continued viability of legacy communities such as Clarksburg, located adjacent to the right bank levee of the Sacramento River about 20 miles southwest of Sacramento. SAFCA's policy is to work cooperatively with both urban and rural communities within the Sacramento Valley to assure that the SRFCP performs as a system and that flood protection is improved for both urban and rural areas, consistent with the land uses in each area. Specifically, SAFCA supports projects which will provide or restore the original Project design level of flood protection for rural areas, a 100-year level of protection for small legacy communities, and better than 200-year flood protection for existing urban areas. Our support for this first step in upgrading flood protection for the City of Clarksburg is consistent with SAFCA's adopted policy of fostering a rural-urban partnership founded on sound floodplain management principles (Attached).

Thank you for your consideration of this request for authorization of the proposed Clarksburg flood protection feasibility study. Please feel free to contact me at (916) 874-7606 with any questions you may have regarding this correspondence.

Sincerely,

Stein Buer
Executive Director
Sacramento Area Flood Control Agency

Cc:

Honorable Dianne Feinstein, U.S. Senate
Honorable Doris O. Matsui, U.S. House of Representatives
Honorable Dan Lungren, U.S. House of Representatives
Jay Punia, General Manager, Central Valley Flood Protection Board
Col. Thomas Chapman, District Commander, USACE SPK

Attachment

ATTACHMENT A

**2010 Water Resources Development Act
Environment and Public Works Committee
REQUEST SHEET**

(Please fill out one sheet for each request)

MEMBER:Feinstein

Member Staff Contact Name:Leah Russin

Phone Number:202 224 3841

Email:wrda@feinstein.senate.gov

Priority:1 of 2

Project/Study/Activity Requests

(Complete this section if your request relates to a specific project)

Name of Project:Clarksburg Levee Improvement Feasibility Study

Location (include city/county and state):Clarksburg, Yolo County, CA

Corps District(s):Sacramento

Non-Federal Sponsor Contact Information (Name, Phone, and Email Address):

Yolo County

Patrick Blacklock, County Administrator

530-666-8150

patrick.blacklock@yolocounty.org

Corps Report: If the request is for a construction authorization, does the project have a completed Corps report? yes no

Project Modification: Does this request modify an existing authorization? yes no
If yes, please provide a reference for the existing authorization:

Project Cost:Unknown. We are requesting a cost estimate for the feasibility study from the U.S. Army Corps of Engineers.

Policy/Programmatic/Other Language Requests

(Complete this section if your request is programmatic or policy-related)

Provision Title:Clarksburg Levee Improvement Feasibility Study

Geographic Areas Affected (if applicable):Yolo County

Description of Purpose and Need for Request

(Complete this section for ALL requests. Attach additional pages if needed.)

The request would authorize the US Army Corps of Engineers to conduct a feasibility

study of alternatives to provide a 100-year level of flood protection to the town of Clarksburg, located in the primary zone of the San Joaquin-Sacramento River Delta and the County of Yolo. The Federal Emergency Management Agency is de-certifying the levees that protect Clarksburg in June 2010 as part of its process to upgrade Yolo County's Digital Flood Insurance Rate Maps. As the non-federal sponsor, Yolo County will work with Reclamation 999 to further this study. The town of Clarksburg, although home to only 500 people, is a legacy community in the Delta and the hub of the region's growing wine-making industry. Yolo County's General Plan, adopted in 2009, calls for only 38 new homes in Clarksburg between 2010 and 2030. The town will remain small.

Water Resources Association of Yolo County
July 1, 2009 to June 30, 2010 Budget (adopted with amendments)
including projected fiscal year end

	Adopted Budget	Projected Fiscal Year End
REVENUE	Total	Estimated
Davis	\$25,500	\$25,500
Woodland	25,500	25,500
University of California, Davis	25,500	25,500
Yolo County	25,500	25,500
West Sacramento	25,500	25,500
Yolo County Flood Control & WCD	20,500	20,500
Reclamation District 2035	7,575	7,575
Reclamation District 108	7,575	7,575
City of Winters	6,660	6,660
Dunnigan Water District	2,020	2,020
Colusa County Water District	2,020	2,020
Associate Memberships	385	385
Interest earned on bank accounts	4,500	4,500
Other Income (Calendar Donations)	3,000	3,550
In-Kind Services (non-cash) -YCFC&WCD office space rental	5,000	5,000
YCFCWCD Admin. Support (provided by WRA staff)	8,052	3,500
DWWSP (WDCWA) Admin. Support (provided by WRA staff)	2,000	2,378
Special Allocation: GW Monitoring Program (YCFCWCD coordinating entity)	89,000	89,000
Subtotal 09-10 Revenue	\$285,787	\$282,163
Project Fund Deferred Revenue from FY ending 6/30/09		
Cache Creek Library Project	13,000	13,000
Correll-Rodgers Wetlands Project	11,650	11,650
Unexpended funds available for reallocation	30,000	30,000
IRWMP Funding Prop 84	8,247	8,247
(Note: IRWMP Funding Prop 84 additionally utilizing SCWA contribution of \$12,667 paid in 08-09)		
Subtotal 08-09 Project Fund Deferred Revenue	\$62,897	\$62,897
TOTAL REVENUE Available for 2009-10	\$348,684	\$345,060

	Total	Estimated
EXPENDITURES		
ADMINISTRATIVE Expenditures		
Salaries-Gross	\$53,150	\$53,150
Employer Payroll Taxes & Expenses	4,300	4,300
Employer-Paid Benefits	9,050	9,050
Workers Comp. Insurance	600	540
General Liability Insurance	500	500
Accounting Services	300	0
Audit (expense every 2 yrs)	4,900	4,850
Bank Fees & Charges; License Fees	250	150

Water Resources Association of Yolo County
July 1, 2009 to June 30, 2010 Budget (adopted with amendments)
including projected fiscal year end

	Adopted Budget	Projected Fiscal Year End
40	EXPENDITURES (continued)	
41	ADMINISTRATIVE Expenditures	
42	150	0
43	3,000	3,000
44	875	875
45	200	200
46	2,000	2,000
47	1,900	1,900
48	500	0
49	1,000	1,000
50	700	700
51	500	0
52	5,000	5,000
53	1,200	1,200
54	800	700
55	1,000	800
56	1,200	655
57	Subtotal Administrative Expenditures	\$93,075
58		
59	PROJECT Expenditures	
60	13,000	13,000
61	11,650	11,650
62	20,914	20,900
63	30,000	30,000
64	35,000	35,000
65	35,000	35,000
66	22,500	22,500
67	9,000	9,000
68	10,000	10,000
69	6,150	6,150
70	89,000	89,000
71	Subtotal Project Expenditures	\$282,214
72	TOTAL EXPENDITURES for 09-10	\$375,289
73	Net Income	(26,605)
74	Audited Net Assets as of 6/30/09	\$105,147
75	Board policy: maintain 3 month operating reserve fund	(25,000)
76	Projected Net Assets available as of 6/30/10	\$52,437

Line 74: Dollar amount based on final 2009 audit report

Budget July 2010 to June 2011
Water Resources Association of Yolo County

DRAFT

		FY2010-11
	REVENUE	
1	Davis	\$25,500
2	Woodland	25,500
3	University of California, Davis	25,500
4	Yolo County	25,500
5	West Sacramento	25,500
6	Yolo County Flood Control & WCD	20,500
7	Reclamation District 2035	7,575
8	Reclamation District 108	7,575
9	Winters	6,660
10	Dunnigan Water District	2,020
11	Associate Memberships (8)	440
12	Interest earned on bank accounts	4,500
13	Other Income (Calendar Donations)	3,000
14	In-Kind Services (non-cash) -YCFC&WCD office space rental	5,000
15	Reimbursed PR expenses to utilize WRA staff for YCFC projects (12%)	8,136
16	TOTAL REVENUE	\$192,906
	ADMINISTRATIVE Expenditures	
18	Salaries-Gross	\$53,150
19	Employer Payroll Taxes & Expenses	4,300
20	Employer-Paid Benefits	9,750
21	Workers Comp. Insurance	600
22	General Liability Insurance	500
23	Accounting Services	300
24	Audit (2 year - next audit period in 2011-12 budget)	0
25	Bank Fees & Charges; License Fees	200
26	Books, Pamphlets, Maps / Subscriptions & Memberships	150
27	Calendars - Printing & Awards	3,000
28	Computer Equipment	875
29	Conferences & Seminars	200
30	Copies, Printing & Binding	1,500
31	Internet Account & Web Hosting	1,900
32	Legal Consultation Fees	500
33	Meeting Expenses	1,000
34	Mileage	700
35	Miscellaneous Expense	500
36	Office - Rent (non-cash expense)	5,000
37	Office - Supplies	1,200
38	Postage	900
39	Telephone Utilities	1,000
40	Contingency	1,200
41	Subtotal ADMINISTRATIVE Expenditures	\$88,425

172,270 total membership dues (line 1-11)
74,076 43% admin budget
98,194 57% project budget

67,800 total salary costs (line 18-21)
8,136 12% admin YCFC (line 15)
4,068 6% admin YCFC

		FY2010-11
	PROJECT FUNDS BUDGET	
	Scenario 1	
	PROJECT Expenditures	
44	Foundational Action: Develop Surface Water Monitoring Program *	35,000
45	Yolo ByPass Working Group	20,000
46	IRWMP/Prop 84 Professional Services	25,000
47	Legislative/Legal Services	18,194
48		
49		
50	* \$35,000 Also Planned for FY2011-12	
51	Subtotal PROJECT Expenditures 2010-11	\$98,194
52	Net Income	6,287
53	Projected net assests as of 6/30/10	52,437

Budget July 2010 to June 2011
Water Resources Association of Yolo County

DRAFT

54	Board policy: maintain 3 month operating reserve fund	(25,000)
55	Projected Net Equity at 10-11 Fiscal Year End	\$33,724

* - estimated amounts

	FY2009-2010
Yolo County Groundwater Monitoring Program	Revenue
Yolo County Flood Control & WCD	\$49,000
Davis	8,500
Woodland	8,500
Yolo County	8,500
University of California, Davis	5,000
Reclamation District 2035	5,000
Winters	2,500
West Sacramento	1,000
Dunnigan Water District	1,000
Non - WRA Member Participants:	
Rumsey Band of Wintun Indians	8,500
Aggregate Industry	2,500
Grant Revenue (pending)	250,000
Other Revenue	10,340
Subtotal GW Program Revenue	\$360,340

	Costs
Yolo County Groundwater Monitoring Program	Costs
Water Monitoring	65,000
Water Modeling	43,000
Database & Information Management	30,000
Cooperator Coordination	12,000
Special Projects	208,180
Reporting & Decision Support	5,000
Program Administration	18,160
Subtotal GW Program Costs	\$381,340

Water Resources Association of Yolo County
Balance Sheet
As of April 30, 2010

	<u>Apr 30, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
LAIF	193,023.47
First Northern - Savings	6,714.34
First Northern - Checking	1,018.17
Total Checking/Savings	<u>200,755.98</u>
Total Current Assets	<u>200,755.98</u>
TOTAL ASSETS	<u>200,755.98</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,539.82
Total Accounts Payable	<u>7,539.82</u>
Other Current Liabilities	
Direct Deposit Liabilities (Direct Deposit Liabilities)	-1,510.84
SIMPLE IRA Liabilities	245.28
Payroll Liabilities	1,252.76
Total Other Current Liabilities	<u>-12.80</u>
Total Current Liabilities	<u>7,527.02</u>
Total Liabilities	7,527.02
Equity	
Opening Bal Equity	16,689.30
Revenue in Excess of Expenses (Retained Earnings)	152,605.53
Net Income	23,934.13
Total Equity	<u>193,228.96</u>
TOTAL LIABILITIES & EQUITY	<u>200,755.98</u>

Water Resources Association of Yolo County
Profit & Loss Budget vs. Actual
July 2009 through April 2010

05/06/10

Accrual Basis

	Jul '09 - Apr 10	Budget	% of Budget
Ordinary Income/Expense			
Income			
Member Dues - Administrative	69,540.00	69,540.00	100.0%
Member Dues - Associate	110.00	154.00	71.4%
Interest Income	1,613.08	4,500.00	35.8%
Calendar - Revenue (Donations)	3,550.00	3,000.00	118.3%
In-Kind Income (non-cash)	4,166.70	5,000.00	83.3%
YCFC Admin Support	3,475.21	8,060.00	43.1%
WDCWA Admin Support	2,377.78	2,000.00	118.9%
Total Income	84,832.77	92,254.00	92.0%
Expense			
Salaries - Gross	42,927.15	53,150.00	80.8%
Payroll Taxes & Expenses	3,418.79	4,300.00	79.5%
Employer Paid Benefits	7,469.72	9,050.00	82.5%
Workers Comp Insurance	540.00	600.00	90.0%
General Liability Insurance	0.00	500.00	0.0%
Accounting Services	0.00	300.00	0.0%
Audit	4,850.00	4,900.00	99.0%
Bank Charges, License Fees	85.00	250.00	34.0%
Books, Maps, Subscriptions	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	2,060.81	3,000.00	68.7%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	200.00	0.0%
Copies, Printing & Binding	956.53	2,000.00	47.8%
Internet Service	1,570.00	1,900.00	82.6%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	614.44	1,000.00	61.4%
Mileage	531.90	700.00	76.0%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	4,166.70	5,000.00	83.3%
Office Supplies/Expenses	1,053.26	1,200.00	87.8%
Postage	599.78	800.00	75.0%
Telephone Utilities	648.36	1,000.00	64.8%
Contingency	655.09	1,200.00	54.6%
Total Expense	72,147.53	93,075.00	77.5%
Net Ordinary Income	12,685.24	-821.00	
Other Income/Expense			
Other Income			
Project Fund	104,475.00	104,541.00	99.9%
Special Project - GW Monitoring (YCFCWCD)	89,000.00	89,000.00	100.0%
Total Other Income	193,475.00	193,541.00	100.0%
Other Expense			
Special Proj Exp-GW Monitoring (YCFCWCD)	89,000.00	89,000.00	100.0%
Project Fund-IRWMP Funding-P84	8,285.78	20,900.00	39.6%
Project Fund-Fish Screen/Intake (RD 2035)	0.00	35,000.00	0.0%
Project Fund-Correll Rodgers (Yolo County)	35,000.00	35,000.00	100.0%
Project Fund-Yolo Bypass IP (YBF)	10,140.00	22,500.00	45.1%
Project Fund-YCGW Program (YCFCWCD)	9,000.00	9,000.00	100.0%
Project Fund-DWWSP Pre-Design	0.00	30,000.00	0.0%
Project Fund-Native Plant Nurs. (LPCCC)	0.00	10,000.00	0.0%
Project Fund-Subsidence Monitor	6,150.00	6,150.00	100.0%
PF 08-09 - Correll Rodgers (Yolo County)	11,650.33		
PF 08-09 - Cache Ck Library (YCFCWCD)	13,000.00		
Total Other Expense	182,226.11	257,550.00	70.8%
Net Other Income	11,248.89	-64,009.00	-17.6%
Net Income	23,934.13	-64,830.00	

2:47 PM
 05/06/10
 Accrual Basis

Water Resources Association of Yolo County
Profit & Loss
 March through April 2010

	<u>Mar 10</u>	<u>Apr 10</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
Member Dues - Associate	88.00	0.00	88.00
Interest Income	2.57	0.00	2.57
In-Kind Income (non-cash)	416.67	416.67	833.34
YCFC Admin Support	0.00	1,444.27	1,444.27
Total Income	<u>507.24</u>	<u>1,860.94</u>	<u>2,368.18</u>
Expense			
Salaries - Gross	4,088.30	4,088.30	8,176.60
Payroll Taxes & Expenses	314.85	315.91	630.76
Employer Paid Benefits	784.84	784.84	1,569.68
Workers Comp Insurance	540.00	0.00	540.00
Bank Charges, License Fees	30.00	10.00	40.00
Copies, Printing & Binding	28.50	207.85	236.35
Internet Service	292.00	82.00	374.00
Meeting Expenses	36.95	332.17	369.12
Mileage	42.00	108.00	150.00
Office Rent (non-cash)	416.67	416.67	833.34
Office Supplies/Expenses	116.00	485.93	601.93
Postage	45.49	116.87	162.36
Telephone Utilities	130.61	66.12	196.73
Total Expense	<u>6,866.21</u>	<u>7,014.66</u>	<u>13,880.87</u>
Net Ordinary Income	-6,358.97	-5,153.72	-11,512.69
Other Income/Expense			
Other Income			
Project Fund	132.00	0.00	132.00
Total Other Income	<u>132.00</u>	<u>0.00</u>	<u>132.00</u>
Other Expense			
Project Fund-IRWMP Funding-P84	541.20	1,599.60	2,140.80
Project Fund-Correll Rodgers (Yolo County)	35,000.00	0.00	35,000.00
Project Fund-Yolo Bypass IP (YBF)	0.00	7,540.00	7,540.00
Total Other Expense	<u>35,541.20</u>	<u>9,139.60</u>	<u>44,680.80</u>
Net Other Income	<u>-35,409.20</u>	<u>-9,139.60</u>	<u>-44,548.80</u>
Net Income	<u><u>-41,768.17</u></u>	<u><u>-14,293.32</u></u>	<u><u>-56,061.49</u></u>

Water Resources Association of Yolo County Transaction List by Date

March through April 2010

2:47 PM
05/06/10

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	3/1/2010				In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Bill	3/1/2010	aje-91	Catania Digital Media		Accounts Payable	Internet Service	-120.00
Bill	3/1/2010	wrayc-035	Catania Digital Media		Accounts Payable	Internet Service	-90.00
Invoice	3/1/2010	wrayc-036	Reclamation District # 2068		Accounts Receivable	-SPLIT-	55.00
Invoice	2010-05	2010-05	5 G Consulting, LLC		Accounts Receivable	-SPLIT-	55.00
Invoice	3/1/2010	2010-06	Reclamation District #1600		Accounts Receivable	-SPLIT-	55.00
Invoice	2010-07	2010-07	West Yost Associates		Accounts Receivable	-SPLIT-	55.00
Invoice	2010-10	2010-10	Donna Gentile		First Northern - Checking	Mileage	-42.00
Check	3/2/2010	2073		Funds Transfer	First Northern - Savings	First Northern - Checking	-4,000.00
Transfer	3/2/2010	2074	Catania Digital Media		First Northern - Checking	Accounts Payable	-210.00
Bill Pmt -Check	3/3/2010	2075	Yolo County Flood Control & WCD_v		First Northern - Checking	-SPLIT-	-155.99
Check	3/3/2010	2075	West Yost Associates_v		Accounts Payable	Project Fund-IRWMP Fun...	-541.20
Bill	3/4/2010	2017730	QuickBooks Payroll Service	Created by Payroll Services on 03/04/2010	First Northern - Checking	-SPLIT-	-1,511.88
Liability Check	3/5/2010	EFT	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Paycheck	3/8/2010	EFT	Platinum Plus for Business (Mastercard)		First Northern - Checking	-SPLIT-	-172.95
Check	3/11/2010	EFT	Travelers (Workers Comp)		First Northern - Checking	Workers Comp Insurance	-540.00
Check	3/11/2010	EFT			LAIF	First Northern - Savings	-10,000.00
Transfer	3/11/2010	EFT	United States Treasury	Funds Transfer	First Northern - Checking	-SPLIT-	-1,041.52
Liability Check	3/11/2010	E-pay	Employment Development Department	68-0306647 QB Tracking # 6426790	First Northern - Checking	-SPLIT-	-215.23
Liability Check	3/11/2010	E-pay	Capital Bank and Trust Co.	499-0728-0 QB Tracking # 6426801	First Northern - Checking	-SPLIT-	-122.64
Liability Check	3/11/2010	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	SIMPLE IRA Liabilities	-122.64
Check	3/11/2010	EFT		wire transfer fee	First Northern - Savings	Bank Charges, License F...	-10.00
Check	3/15/2010	2076	AT&T		Undeposited Funds	Telephone Utilities	-65.18
Payment	3/16/2010	18018378	Reclamation District # 2068		Undeposited Funds	Accounts Receivable	55.00
Payment	3/16/2010	16243	5 G Consulting, LLC		Undeposited Funds	Accounts Receivable	55.00
Deposit	3/16/2010			Deposit	First Northern - Savings	-SPLIT-	110.00
Bill	3/18/2010	March 2010	County of Yolo_v		Accounts Payable	Project Fund-Correll Rodg...	-35,000.00
Transfer	3/19/2010			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,500.00
Liability Check	3/19/2010	EFT	QuickBooks Payroll Service	Created by Payroll Services on 03/18/2010	First Northern - Checking	-SPLIT-	-1,511.90
Paycheck	3/22/2010	EFT	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Check	3/22/2010	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-662.20
Payment	3/22/2010	363608	Woodland Davis Clean Water Agency	Check from the City of Davis	First Northern - Checking	Accounts Receivable	2,377.78
Bill	3/25/2010	1256722	AT&T		Accounts Payable	Telephone Utilities	-65.43
Transfer	3/30/2010			Funds Transfer	First Northern - Checking	First Northern - Checking	-3,000.00
Deposit	3/31/2010			Interest	First Northern - Savings	Interest Income	2.57
General Journal	4/1/2010				In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Bill	4/1/2010	2010.0401	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-406.72
Bill	4/1/2010	March 2010	Donna Gentile		Accounts Payable	Mileage	-108.00
Bill	4/1/2010	2017858	West Yost Associates_v		Accounts Payable	Project Fund-IRWMP Fun...	-1,599.60
Bill	4/1/2010	Invoice 2-April...	Yolo Basin Foundation_v		Accounts Payable	Project Fund-Yolo Bypass...	-7,540.00
Liability Check	4/2/2010	EFT	QuickBooks Payroll Service	Created by Payroll Services on 04/01/2010	First Northern - Checking	-SPLIT-	-1,511.88
Paycheck	4/5/2010	EFT	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Payment	4/5/2010	9317123	Reclamation District #1600		Undeposited Funds	Accounts Receivable	55.00
Bill Pmt -Check	4/6/2010	2077	AT&T		First Northern - Checking	Accounts Payable	-65.43
Bill Pmt -Check	4/6/2010	2078	Donna Gentile		First Northern - Checking	Accounts Payable	-108.00
Bill Pmt -Check	4/6/2010	2079	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-406.72
Bill	4/6/2010	Feb/March 2010	Platinum Plus for Business (Mastercard)		Accounts Payable	-SPLIT-	-343.20
Transfer	4/7/2010			Feb/March expenses	LAIF	First Northern - Savings	-40,000.00
Check	4/7/2010			Funds Transfer	First Northern - Savings	Bank Charges, License F...	-10.00
Transfer	4/8/2010			wire transfer fee	First Northern - Savings	First Northern - Checking	-40,000.00
Bill Pmt -Check	4/9/2010	2080	County of Yolo_v		First Northern - Savings	Accounts Payable	-35,000.00
Bill Pmt -Check	4/9/2010	2081	West Yost Associates_v		First Northern - Checking	Accounts Payable	-2,682.00
Liability Check	4/9/2010	E-pay	United States Treasury	68-0306647 QB Tracking # 6741521	First Northern - Checking	Accounts Payable	-1,041.50
Liability Check	4/9/2010	E-pay	Employment Development Department	499-0728-0 QB Tracking # 6741525	First Northern - Checking	-SPLIT-	-215.23
Deposit	4/9/2010			Deposit	First Northern - Savings	Undeposited Funds	55.00

Water Resources Association of Yolo County Transaction List by Date March through April 2010

2:47 PM
05/06/10

Type	Date	Num	Name	Memo	Account	Split	Amount
Liability Check	4/9/2010	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-245.28
Bill Pmt -Check	4/9/2010	EFT	Platinum Plus for Business (Mastercard)	Feb/March expenses	First Northern - Checking	Accounts Payable	-343.20
Invoice	4/13/2010	2010-08	Yolo County Flood Control & WCD		Accounts Receivable	-SPLIT-	442.75
Invoice	4/13/2010	2010-09	Yolo County Flood Control & WCD		Accounts Receivable	-SPLIT-	1,001.52
Liability Check	4/16/2010	EFT	QuickBooks Payroll Service	Created by Payroll Services on 04/15/2010	First Northern - Checking	-SPLIT-	-1,511.88
Paycheck	4/19/2010	EFT	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Transfer	4/20/2010	EFT		Funds Transfer	First Northern - Savings	First Northern - Checking	-1,000.00
Check	4/21/2010	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-862.20
Liability Check	4/21/2010	E-pay	Employment Development Department	499-0728-0 QB Tracking # 6929887	First Northern - Checking	-SPLIT-	-112.00
Bill	4/21/2010	2010.0421	Platinum Plus for Business (Mastercard)		Accounts Payable	-SPLIT-	-474.90
Bill	4/25/2010	1321703	A1&T		Accounts Payable	Telephone Utilities	-66.12
Payment	4/27/2010	41004	West Yost Associates		Undeposited Funds	Accounts Receivable	55.00
Payment	4/27/2010	44028	Yolo County Flood Control & WCD		Undeposited Funds	Accounts Receivable	1,444.27
Deposit	4/28/2010			Deposit	First Northern - Savings	-SPLIT-	1,499.27
Transfer	4/29/2010	EFT	QuickBooks Payroll Service	Funds Transfer by phone	First Northern - Savings	First Northern - Checking	-2,000.00
Liability Check	4/30/2010	EFT		Created by Payroll Services on 04/29/2010	First Northern - Checking	-SPLIT-	-1,511.89

Mar - Apr 10

MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
April 6, 2010, 12:30 – 1:30 pm

DRAFT

Present: Bill Marble, Kurt Balasek, Sid England, Jacques DeBra, Tim O'Halloran, Donna Gentile

1. **Call to Order:** Meeting was called to order by Bill Marble at 12:30 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public comment.
4. **Update on Water Legislation & Other Related Issues** (Tim O'Halloran)
Tim presented a flowchart outlining Delta activities for SBx7 implementation from 2009-2013 (created by Alan Lilly). Chart also lists the various agencies involved with Delta activities. He will email a pdf of the chart to the EC. Testimony regarding water flow criteria has been given to the State Water Resources Control Board and now it is up to them to cogitate and decide. Huffman's groundwater bill shouldn't have any unexpected impacts since it is not different than what is already in California's water code.
5. **Update on Yolo County Water Committee**
Bill reported on Dirk's presentation of the draft committee report to the Board of Supervisors on March 16th. Both Bill and Tim were in attendance. Bill feels the Board has a better understanding of the issues and stakeholder concerns. All the Supervisors weighed in on the draft report. Two Supervisors preferred a JPA model with weighted voting. They wanted to maintain their authority in certain circumstances, such as groundwater management, where the County Board is the governing agency. Dirk was instructed to return to the stakeholder group for input on whether a JPA model could be created that would satisfy the Supervisor's and the stakeholders. Dirk will be meeting with a smaller group of key stakeholders in April to discuss the input received from the Supervisors. The County wants to clarify what authorities the Board of Supervisors would keep under the proposed new JPA by consulting a qualified water attorney. The EC agreed that the WRA should stay informed, learn from the committee's discussions, but make our own decisions regarding policy development and whether to augment the WRA with YCFCWCD management support.
6. **Technical Committee Update** (Jacques De Bra)
Jacques informed there will be two main topics at the April 7th and 22nd Technical Committee (TC) meetings: IRWMP update process and 2010-11 budget recommendations for the Board. Jacques will report to the Board on May 17th on the progress of updating the IRWMP actions. The TC will also present recommendations for the 2010-11 project funds allocations. The TC will schedule a review mercury issues related to Cache Creek and Tuleyome's proposal at the April 22nd or May 6th TC meeting depending on availability of key presenters.
7. **WRA Budget**
 - a) *Review of revised 2009-10 budget and projected fiscal year end.*
 - b) *Discuss funding allocations for resource lobbyist and YCFCWCD legal expenses for WRA activities.*
The EC agenda included projected expenditures for fiscal year ending 6/30/10. The EC discussed the possibility of part-time funding for managing the surface water Foundational Action through the YCFCWCD by Tim. The TC will discuss further and determine whether this is a viable option and whether to allocate 2010-11 project funds for this task. A portion of the project funds budget could remain unallocated for future projects later that fiscal year. The EC agreed to maintain the same membership dues for the upcoming fiscal year. Donna will prepare a draft 2010-11 budget and email to the EC in advance of their next meeting. The EC discussed whether to approach other agencies to join the WRA and decided to re-visit this idea later.

**MINUTES of Executive Committee (EC) Meeting
Water Resources Association of Yolo County
April 6, 2010, 12:30 – 1:30 pm**

DRAFT

8. WRA Board meeting: May 17, 2010, 3-5 pm, Woodland Community & Senior Center

- a) Discuss selection of speakers for panel discussion: The EC discussed inviting three speakers to represent objective/factual bond information, a pro and con position. Senator Wolk, Donn Zea/NCWA or Tim Quinn/ACWA, and either Steve Macauley or someone from the legislative analyst's office were discussed. Tim will ask Jim Mayer for suggestions also. Senator Wolk has already been invited and Donna is maintaining contact with her staff to determine her availability. She is interested and willing to speak depending on her hearing commitments that day. Her staff indicated that she would suggest another speaker if she was unable to attend. Tim has contacted both Donn Zea and Tim Quinn's staff and they are both available, but we have not formally invited either yet. The EC discussed the possibility of the bond being postponed from the November ballot, which is unlikely, but possible. The EC decided to keep this for the May agenda topic. The discussion emphasis might shift depending on events, but would still be relevant for the WRA Board. Bill requested that the TC discuss the May speaker selection on 4/8 and validate the choice of panelists. Other potential "internal WRA" speaker suggestions included Tim O'Halloran, Lewis Bair and Paul Bartkiewicz.
- b) Discuss other agenda items for May 17th: The EC will present a draft 2010-11 budget for Board consideration and final adoption in June.
- c) Consider timely topics for future board meetings: Bill asked that the EC think about issues pertinent for the Board to cover for the remainder of the year.

9. Administrative Items:

- a) *Review March 2010 financials* – The financials were reviewed by the EC.
- b) *March 9, 2010 EC meeting minutes* were approved.
- c) *Payments to approve* - All payments were approved.

10. Other Updates & Future Executive Committee Agenda Items - None discussed.

11. Next EC Meeting Date: Monday, May 10, 2010, 12:30 to 1:30 pm in the Woodland Community Center.

12. Adjourned at 1:45 pm

Respectfully submitted,

Donna L. Gentile, WRA Board Secretary & Administrative Coordinator



WATER RESOURCES ASSOCIATION OF YOLO COUNTY

P.O. Box 8624, Woodland, CA 95776

Phone: (530) 666-2733 **Fax:** (530) 666-4257

Website: www.yolowra.org **Email:** info@yolowra.org

STAFF REPORT

Date: May 10, 2010
To: Executive Committee
From: Donna Gentile
Subject: **Purchase of new office chair**

Recommendation:

Request authorization to purchase Aeron chair by Herman Miller from Miles Treaster & Associates in West Sacramento.

Background:

The last office chair purchased for the WRA office was in 2003 from Staples for \$140. The hydraulic lift is no longer working and it stopped being comfortable quite some time ago. I have researched cost and inventory of chairs at Staples, Office Depot and Office Max. The majority of their chairs are in the \$150 range and many of them are larger executive type chairs that are not comfortable for me. Office Depot had one chair that was comfortable for \$300, but when I read the online customer reviews it was clear it was not a quality product. Many complained that major components of the chair broke anywhere from 1 month to 18 months (i.e. bolts that hold the seat shearing off).

The Aeron chair is ergonomically designed and comes in 3 sizes to accommodate different sized people. This is a comfortable chair and comes with a 12-year manufacturer warranty. I believe it is worth the investment, especially because I am sitting at my desk at least 6 hours a day. Miles Treaster & Associates is the only authorized Herman Miller dealer in our area. They have provided the attached quote, which is \$212 less than what I was able to find online (not pre-assembled). The chair would be delivered completely assembled to the WRA office. It will take approximately 5 weeks to receive. The total cost is \$710.97. Shipping is free!