



## WATER RESOURCES ASSOCIATION OF YOLO COUNTY

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### WRA Executive Committee Meeting

**Tuesday, September 6, 2011, 12:30 pm – 2:00 pm**

Woodland Community & Senior Center, 2001 East St., Meeting Room 2

### AGENDA

**1. Call to Order**

**2. Approve Agenda and Adding Items to the Posted Agenda**- In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**3. Public Comment** - The public may address the Committee relating to matters within the WRA's jurisdiction.

**4. Administrative Items:**

- a) Approve draft July 13, 2011 EC minutes (attached), pages 3-4
- b) Review financials: final June 30 FY end, July-August 2011 (distributed at the meeting)
- c) Payments to approve\*

**5. Update on Water Legislation & Regulatory Issues** (Tim O'Halloran) – Discussion item

**6. Technical Committee Update** (Jacques De Bra)

- a) Update on FY 2011-12 Project Funds Allocations
- b) Update on Westside IRWMP/Prop. 84 Planning Grant
- c) Other Items

**7. Finalize WRA Board Meeting: September 19, 2011, 3-5 pm**

a) Finalize agenda items for September meeting:

- Adopt 2012 Board meeting dates
- FY 2011-12 Budget amendment
- Update on Water Legislation & Regulatory Issues
- WRA Technical Committee Update
- Presentation: Modeling – Mark Cowin, DWR?
- Presentation: Mercury/TMDL Update – Stephen McCord?
- Alternate Presentation: Climate change model – Tim O'Halloran

b) Future Board meeting topics/presenters:

- Water Resources Conditions Update, Tim O'Halloran - November 2011 Meeting
- RD 2035 – WDCWA intake site planning update
- John Woodland, priority issues for RWA
- BDCP Update
- Westside Canal project/option in Yolo Bypass (Don Peart requested, Nov. 2010)
- Yolo County Flood management system coordination (Fran Borcalli requested, Nov. 2010)

**8. Other Updates & Future Executive Committee Agenda Items**

**9. Next Executive Committee Meeting Date:** October \_\_\_\_, 2011, 12:30 pm, Woodland Community & Senior Center.

**10. Adjourn**

I declare under penalty of perjury that the foregoing agenda for the September 6, 2011 meeting of the Executive Committee for the Water Resources Association of Yolo County was posted by September 2, 2011 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Jennifer Reed for  
Donna L. Gentile,  
WRA Board Secretary and Administrative Coordinator

**\* Payments:**

Payroll: direct deposit, PR ending 9/17, - \$1,543.87	Mastercard : July paid in August - \$416.27
Payroll Taxes State & Federal: No payroll taxes for August should be due because there was no payroll issued.	YCFCWCD Invoice: copies, postage, internet/tech support: July – invoice pending \$ _____
IRA Contribution: No IRA for August should be due because there was no payroll issued.	Lelsah Garcia – July/August/Sept, (accounting support) – final invoice pending
Kaiser Health Plan: October. Pay by EFT on 9/21 - \$693.27	Iris Software/Chuck Lundgren: Monthly maintenance fee of \$40, to be paid quarterly pending (July/August/September)
AT&T /Calnet : JulyAugust - pending receipt, ~ \$65.00	

## MINUTES of Executive Committee (EC) Meeting

July 13, 2011, 12:30 am – 2:00 pm

**DRAFT**

**Present:** Bill Marble, Cecilia Curry, Sid England, Tim O'Halloran, Jacques De Bra, Kurt Balasek, Donna Gentile

1. **Call to Order:** Meeting was called to order by Bill Marble at 12:30 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public comment.
4. **Administrative Items:**
  - a) June 2011 fiscal year end financials were reviewed. Additional interest was received from First Northern Bank (\$1.97) and June 30 quarter interest from LAIF is pending receipt.
  - b) May 26, 2011 EC minutes were approved.
  - c) Discuss FY 2011-12 budget correction: The budget approved by the Board on 6/20/11 over reported anticipated income by \$35,000. The *Special Project: Westside IRWMP/Prop 84 Planning Grant* line item should have been zero not \$35,000. This fiscal year there will not be a cost share amount received from the other MOU partners as in FY 2010-11. The \$35,000 will be the WRA's cost share amount to develop a Westside IRWMP. Donna misunderstood the arrangement when preparing the draft budget and thought that some grant funds might be provided to offset the WRA's cost share. This income item will be deleted and a revised budget will be presented to the Board for amendment at the September Board meeting. The projected net assets as of 6/30/12 will be \$26,838, before Board policy to maintain a 3 month operating reserve.
  - d) Update on website, Microsoft Office Pro software and laptop purchase: Donna reported that the website migration with Chuck Lundgren has been completed. She is waiting for information from Chuck to configure the Contribute editing software so that she can make changes to the website. The new web host server, 1&1, offers a free copy of Dreamweaver software with hosting, which can be used to edit the website instead of Contribute. Dreamweaver is the industry standard for professional web editing.
  - e) Discuss Final Contingency Arrangements for July/Aug/ Sept – Donna provided a one-page summary of who will be responsible for accounting and meeting related tasks during her absence from July 22 to September 5<sup>th</sup>. A list of contact numbers was also provided on the summary sheet.
  - f) Payments to approve - All payments were approved. Two contracts were signed by Chair Marble. A renewal agreement for FY 2011-12 for administrative support provided to YCFCWCD by WRA staff. A renewal agreement for FY 2011-12 project funds between the WRA and the Yolo Basin Foundation for the Yolo Bypass Integrated Action.
5. **Update on Water Legislation & Regulatory Issues (Tim O'Halloran)**

Tim gave brief updates on several topics. He reported that the Ag-Urban Coalition continues to provide input on the Delta Plan process. He reviewed Senator Wolk's bill SB 834 on IRWM plans reduced Delta reliance and didn't see any problems with it, although Yolo County has expressed their concerns to the Senator. Discussions at the WRA Technical Committee about the different hydraulic models used by DWR, specifically in the Yolo Bypass, prompted a request to floodSAFE Yolo draft a communication to DWR to clarify. It is an easy question to ask, but a difficult one to answer. After discussion by the floodSAFE Yolo advisory committee, it was decided to not send a letter at this time because the intent and purpose were not clear. Further discussion is needed within Yolo

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County about what models are useful for county efforts. Jacques provided some input on the Technical Committee's original discussions. Two next steps were presented: a) Tim and Jacques could make a list of known models and ask the State for missing or more information. How can Yolo County evaluate the information DWR's models are producing and does that information benefit Yolo County? The challenge is that local agencies don't have the technical resources to evaluate. b) Bill suggested that the WRA invite Mark Cowin or appropriate representative from DWR to come talk to the WRA Board about modeling efforts and DWR's modeling policy. Tim will speak with Stefan to get his opinion about this subject.

### 6. Technical Committee Update (Jacques De Bra)

- a) FY 2011-12 Project Funds Allocations – Jacques informed that one of the focal projects this fiscal year will be developing the surface water monitoring program. This program could benefit the development of the Westside IRWMP. The Technical Committee will be receiving project requests for the unallocated FY 11-12 project funds in August and September. Jacques is recommending that \$40,000 of the unallocated funds be available for new project requests and hold the remaining \$12,000 of unallocated funds in reserve. Donna distributed the four support letters the WRA has received for developing a watershed-wide invasive species management plan for Cache Creek. This proposal is under development and is being discussed by the Technical Committee.
- b) Westside IRWMP Update – No additional update on the Proposition 84 planning grant contact pending execution by DWR.
- c) Other Items: Jacques proposed that the WRA submit a letter to the Federal government emphasizing the need for continued infrastructure funding and its importance to local agencies. In addition to a WRA letter, other regional letters could be sent. Jacques agreed to draft a letter for the September Board meeting as a consent item.

### 7. Next WRA Board Meeting: September 19, 2011, 3-5 pm,

#### a) Discuss agenda items for September meeting:

The following items were discussed for the September agenda. Jacques will contact presenters for the mercury presentation. As the EC discussed above, Tim will contact Mark Cowin, DWR and Stefan Lorenzato, DWR about recommendations for a modeling presentation.

- Consent item: Adopt 2012 Board meeting dates: 1/9, 3/19, 6/4, 9/17, and 11/5/12
- Consent item: FY 2011-12 budget amendment
- Consent item: Federal infrastructure letter (De Bra)
- Consent item: Meeting/committee minutes and June 30 FY end financials, July-August 2011 financials
- Update on Water Legislation & Regulatory Issues (O'Halloran)
- WRA Technical Committee Update (De Bra)
- Presentations (pending confirmation):
  - Mercury TMDP Update (McCloud, Tuleyome?)
  - Modeling – DWR (Cowin?)
  - Alternate presentation - Climate change model (O'Halloran)

#### b) Future Board meeting topics/presenters:

- Annual Water Resources Conditions/Hydrology Update for November meeting (O'Halloran)

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- Jerry Meral, Deputy Resources Secretary, BDCP Program (not available on Mondays); Carla Nemeth possible alternate presenter
- Robin Kulakow, Westside Canal option for Yolo Bypass Project
- John Woodling, Priority issues for the RWA
- RD2035 – WDCWA planning for Sacramento River intake site

**9. Other Updates & Future Executive Committee Agenda Items**

Nothing additional was discussed

**10. Next Executive Committee Meeting Date:** September 6, 2011 at 12:30 pm.

**11. Adjourned** at 2:00 pm

Respectfully submitted,

Donna L. Gentile

WRA Board Secretary and Administrative Coordinator