



**WATER RESOURCES ASSOCIATION OF YOLO COUNTY**

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June 15, 2018

Enclosed you will find the Agenda for the upcoming Board of Directors meeting.

**Monday, June 18, 2018**  
**3:00 to 3:30 p.m.**

**MEETING LOCATION:**  
**Woodland Community Center, Rooms 1 & 2**  
**2001 East St., Woodland, CA**

**The full agenda packet can be accessed on-line by the Friday before the Board Meeting at: [http://www.yolowra.org/meeting\\_directors.html](http://www.yolowra.org/meeting_directors.html)**

Please contact us should you have any questions.

Beverly Sandeen, WRA Chair

Donna Gentile, Administrative Coordinator

**The June packet includes:**

WRA Board of Directors Agenda for June 18, 2018

- Consent Items:
  - *Approve March 19, 2018 meeting minutes*
  - *Receive FY2017-18 Financial Reports: March to May 2018*
  - *Receive minutes of the Executive Committee*
  - *Receive Technical Committee Activity Update and Committee minutes*
  - *Receive Annual Newsletter: The Year in Review 2017*
- Informational Items:
  - *Report from the WRA Chair*
- Presentations/Discussion/Reports:
  - *Update on Water Legislation & Regulatory Issues, NCWA*
  - *Adopt FY2018-2019 Operating Budget*

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# BOARD OF DIRECTORS' MEETING WATER RESOURCES ASSOCIATION OF YOLO COUNTY

## AGENDA

Online agenda: [www.yolowra.org/meetings.html](http://www.yolowra.org/meetings.html)

**DATE/TIME:** Monday, June 18, 2018, 3:00 to 3:30 p.m.

**LOCATION:** Woodland Community Center, 2001 East St., Woodland, Meeting Rooms 1-2

- 3:00 1. **CALL TO ORDER and INTRODUCTIONS**
- 3:01 2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA-** In order to add an agenda item, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 3:02 3. **PUBLIC FORUM** –The Public may address the WRA relating to matters within the WRA’s jurisdiction.
- 3:04 4. **CONSENT ITEMS**
  - a. Approve minutes: March 19, 2018 Board meetings, pages 2- 3
  - b. Receive financial reports: March – May 2018, pages 4-9
  - c. Receive minutes of Executive Committee: 3/7, 4/26/18, pages 10-13
  - d. Receive Technical Committee Activities Report and minutes: 2/1/18, pages 14-20
  - e. Receive Annual Newsletter: The Year in Review 2017, attached separately
- 3:05 5. **INFORMATIONAL ITEMS:**
  - a. Report from the WRA Chair
- 3:07 6. **UPDATE ON WATER LEGISLATION & REGULATORY ISSUES**
  - a. Delta Update, Legislation and Regulatory Update, David Guy, Northern CA Water Association
- 3:20 7. **ADOPT FY2018-2019 OPERATING BUDGET,** Executive Committee recommendation to adopt the FY2018-2019 budget, Committee Report and Budget, pages 21-24
- 3:25 8. **MEMBERS’ REPORTS & FUTURE AGENDA ITEMS:** WRA Members are invited to briefly report on important current issues and recommend topics for future WRA Board meetings.
- 3:30 9. **NEXT MEETING:** Monday, September 17, 2018, 3-3:30 p.m., Woodland
- 3:30 10. **ADJOURNMENT**

Consideration of items not on the posted agenda: items in the following categories: 1) majority determination that an emergency (as defined by the Brown Act) exists; or 2) a 4/5th determination that the need to take action arose subsequent to posting of the agenda. I declare under penalty of perjury that the foregoing agenda for the June 18, 2018 meeting of the Board of Directors for the Water Resources Association of Yolo County was posted by June 15, 2018 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.

Donna L. Gentile, WRA Secretary and Administrative Coordinator

**MINUTES OF MARCH 19, 2018  
WATER RESOURCES ASSOCIATION OF YOLO COUNTY  
BOARD OF DIRECTORS' MEETING**

**DRAFT**

**1. CALL TO ORDER & INTRODUCTIONS**

The meeting was called to order at 3:00 p.m. by Chair, Beverly Sandeen

Board members present: Beverly Sandeen – City of West Sacramento, Chair  
Roger Cornwell – Reclamation District 108, WRA Vice-Chair  
Tom Barth - Yolo County Flood Control & WCD  
Camille Kirk – University of California Davis  
Jesse Loren – City of Winters

Alternate members present: Tim O’Halloran – Yolo County Flood Control &WCD, WRA Treasurer  
Donita Hendrix – Dunnigan Water District

Member agencies absent: Yolo County  
City of Woodland  
City of Davis  
Reclamation District 2035

Public & Agency Staff: Elisa Sabatini – Yolo County  
Max Stevenson – Yolo County Flood Control &WCD  
Kristin Sicke - Yolo County Flood Control & WCD  
Todd Manley - Northern California Water Association (NCWA)  
Les Cantor – River Garden Farms  
Denise Sagara – Yolo County Farm Bureau  
Dawn Calciano – City of Davis  
Heather Brown – City of Davis  
Dave Pratt  
John McKean  
Jim Provenza – Yolo County Supervisor  
Hilary Reinhard – RD 108

**2. APPROVAL OF AGENDA:** The Board motioned, seconded and unanimously approved the agenda as presented.

**3. PUBLIC FORUM:** No comments from the public.

**4. CONSENT ITEMS:** The Board motioned, seconded and unanimously approved the consent items.

- a. Approved minutes: November 17, 2017 Board meeting
- b. Received FY2017-18 financial reports: November 2017 – February 2018
- c. Received minutes of Executive Committee: 10/16/17, 12/17/17, 1/25/18
- d. Received Technical Committee Activities report and meeting minutes: 11/2/17

**5. INFORMATIONAL ITEMS**

Report from the WRA Vice-Chair: Chair Sandeen informed that a draft of the next fiscal year budget will be reviewed by the Executive Committee for Board recommendation. The Board will adopt the FY2018-19 budget at their June WRA Board meeting.

**MINUTES OF MARCH 19, 2018  
WATER RESOURCES ASSOCIATION OF YOLO COUNTY  
BOARD OF DIRECTORS' MEETING**

**DRAFT**

**6. UPDATE ON WATER LEGISLATION, REGULATORY & DELTA ISSUES**

*Todd Manley, Northern California Water Association (NCWA)*, Todd reported on the following topics and answered questions.

- *Bay-Delta Water Quality Control Plan*: Work continues on voluntary agreement(s) as an alternative to the State Board's process regarding flow and non-flow actions. A framework of the agreement was submitted to the State Board in December. Proposals being developed will be submitted this summer to the SWRCB.
- *Legislation*:
  - SB 623 is developing into a budget trailer bill. It supports water quality improvements for safe drinking water. Issues with this bill are related to the creation of a state water tax as a funding mechanism and a connection charge.
  - AB 2050 responds to SB623 and would be complementary to other efforts. Would empower local public agencies to provide solutions at the local level.
- *Water Bond*:
  - On the June ballot, SB 5 is now Proposition 68. Some of the funding highlights include: \$80 million for groundwater cleanup, \$60 million to improve wildlife or fish habitat/passage, \$25 million to restore rivers and streams in support of fisheries/wildlife, \$200 million to California Natural Resources Agency for the voluntary settlement agreements mentioned above.
  - For the November ballot, the proposed Water Bond Initiative with beneficial provisions for Sacramento Valley is in the process of certifying signatures. Highlights of this Initiative include: \$640 million for local agencies to implement Groundwater Sustainability Plans, \$280 million for migratory birds in the Pacific Flyway, \$300 million for salmon restoration projects in the Central Valley and Coast, and \$100 million for fish screens (priority to projects in Sacramento Valley Salmon Resiliency Strategy).

**7. WATER CONDITIONS UPDATE**, Tim O'Halloran gave an update on current water conditions and the upcoming irrigation season for the YCFC&WCD. Roger Cornwell gave an update on water conditions from a Settlement Contractors perspective for Reclamation District 108. Donita Hendrix gave an update on water conditions for the Dunnigan Water District (DWD). DWD has a service contract with the Bureau of Reclamation. The Bureau is still determining whether there is a sufficient supply of water for an allocation.

**8. MEMBERS' REPORTS & FUTURE AGENDA ITEMS:** Nothing discussed or presented.

**9. NEXT REGULAR MEETING:** Monday, June 18, 2018 from 3:00 to 3:30 pm, Woodland Community & Senior Center.

**10. ADJOURNMENT:** The meeting was adjourned by Chair Sandeen at 3:30 p.m.

Respectfully submitted,

Donna L. Gentile, Board Secretary and Administrative Coordinator

**Water Resources Association of Yolo County**  
**Balance Sheet**  
 As of May 31, 2018

	<b>May 31, 18</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
LAIF	33,562.28
First Northern - Savings	25,435.18
First Northern - Checking	2,387.28
<b>Total Checking/Savings</b>	61,384.74
<b>Total Current Assets</b>	61,384.74
<b>TOTAL ASSETS</b>	<b>61,384.74</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
Accounts Payable	477.91
<b>Total Accounts Payable</b>	477.91
<b>Other Current Liabilities</b>	
Accrued Vacation	8,092.00
SIMPLE IRA Liabilities	287.08
Payroll Liabilities	1,554.36
<b>Total Other Current Liabilities</b>	9,933.44
<b>Total Current Liabilities</b>	10,411.35
<b>Total Liabilities</b>	10,411.35
<b>Equity</b>	
Revenue in Excess of Expenses (Retained Earnings)	99,793.51
Net Income	-48,820.12
<b>Total Equity</b>	50,973.39
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>61,384.74</b>

**Water Resources Association of Yolo County**  
**Budget vs. Actual**  
July 2017 through May 2018

	<u>Jul '17 - May 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
YSGA Income for WRA operations	100,000.00	120,000.00	83.33%
Member Dues - Associate	600.00	800.00	75.0%
Interest Income	904.22	700.00	129.17%
Calendar - Revenue (Donations)	1,795.00	3,200.00	56.09%
In-Kind Income (non-cash)	4,583.37	5,000.00	91.67%
YCFC Admin Support	553.28	1,700.00	32.55%
SWRP Grant \$\$ (pass thru funds from YCFCWCD)	1,325.00	0.00	100.0%
<b>Total Income</b>	<u>109,760.87</u>	<u>131,400.00</u>	<u>83.53%</u>
<b>Gross Profit</b>	109,760.87	131,400.00	83.53%
<b>Expense</b>			
Salaries - Gross	58,223.24	62,200.00	93.61%
Payroll Taxes & Expenses	4,519.65	5,000.00	90.39%
Employer Paid Benefits	19,213.36	20,500.00	93.72%
Workers Comp Insurance	607.00	800.00	75.88%
General Liability Insurance	608.00	800.00	76.0%
Accounting Services	412.50	400.00	103.13%
Audit	6,000.00	6,000.00	100.0%
Bank Charges, License Fees	120.00	200.00	60.0%
Dues,Subscriptions,Print Media	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	2,720.55	3,200.00	85.02%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	0.00	1,500.00	0.0%
Copies, Printing & Binding	802.70	1,800.00	44.59%
Internet Service	1,451.88	1,700.00	85.41%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	2,210.84	2,700.00	81.88%
Mileage	174.39	650.00	26.83%
Miscellaneous Expense	0.00	500.00	0.0%
Office Rent (non-cash)	4,583.37	5,000.00	91.67%
Office Supplies/Expenses	1,381.19	1,500.00	92.08%
Postage	389.27	850.00	45.8%
Telephone Utilities	163.05	165.00	98.82%
Contingency	0.00	600.00	0.0%
<b>Total Expense</b>	<u>103,580.99</u>	<u>117,590.00</u>	<u>88.09%</u>
<b>Net Ordinary Income</b>	6,179.88	13,810.00	44.75%
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>Project Fund Budget</b>			
Westside IRWMP (WRA cost share)	20,000.00	20,000.00	100.0%
<b>Total Project Fund Budget</b>	20,000.00	20,000.00	100.0%
Other Expenses (Other Expenses)	35,000.00	0.00	100.0%
<b>Total Other Expense</b>	<u>55,000.00</u>	<u>20,000.00</u>	<u>275.0%</u>
<b>Net Other Income</b>	<u>-55,000.00</u>	<u>-20,000.00</u>	<u>275.0%</u>
<b>Net Income</b>	<u><u>-48,820.12</u></u>	<u><u>-6,190.00</u></u>	

**Water Resources Association of Yolo County**  
**Profit & Loss by Fund**  
July 2017 through May 2018

	<b>General Fund</b>	<b>YSGA</b>	<b>TOTAL</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
YSGA Income for WRA operations	100,000.00	0.00	100,000.00
Member Dues - Associate	600.00	0.00	600.00
Interest Income	904.22	0.00	904.22
Calendar - Revenue (Donations)	1,795.00	0.00	1,795.00
In-Kind Income (non-cash)	4,583.37	0.00	4,583.37
YCFC Admin Support	553.28	0.00	553.28
SWRP Grant \$\$ (pass thru funds from YCFCWCD)	1,325.00	0.00	1,325.00
<b>Total Income</b>	<b>109,760.87</b>	<b>0.00</b>	<b>109,760.87</b>
<b>Gross Profit</b>	109,760.87	0.00	109,760.87
<b>Expense</b>			
Salaries - Gross	58,223.24	0.00	58,223.24
Payroll Taxes & Expenses	4,519.65	0.00	4,519.65
Employer Paid Benefits	19,213.36	0.00	19,213.36
Workers Comp Insurance	607.00	0.00	607.00
General Liability Insurance	608.00	0.00	608.00
Accounting Services	0.00	412.50	412.50
Audit	6,000.00	0.00	6,000.00
Bank Charges, License Fees	120.00	0.00	120.00
Dues,Subscriptions,Print Media	0.00	0.00	0.00
Calendar - Water Awareness (Contest & Printing)	2,720.55	0.00	2,720.55
Copies, Printing & Binding	428.40	374.30	802.70
Internet Service	1,451.88	0.00	1,451.88
Legal Consultation Fees	0.00	0.00	0.00
Meeting Expenses	1,130.92	1,079.92	2,210.84
Mileage	174.39	0.00	174.39
Office Rent (non-cash)	4,583.37	0.00	4,583.37
Office Supplies/Expenses	1,356.58	24.61	1,381.19
Postage	373.91	15.36	389.27
Telephone Utilities	163.05	0.00	163.05
<b>Total Expense</b>	<b>101,674.30</b>	<b>1,906.69</b>	<b>103,580.99</b>
<b>Net Ordinary Income</b>	8,086.57	-1,906.69	6,179.88
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>Project Fund Budget</b>			
Westside IRWMP (WRA cost share)	20,000.00	0.00	20,000.00
<b>Total Project Fund Budget</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>
<b>Other Expenses (Other Expenses)</b>	<b>35,000.00</b>	<b>0.00</b>	<b>35,000.00</b>
<b>Total Other Expense</b>	<b>55,000.00</b>	<b>0.00</b>	<b>55,000.00</b>
<b>Net Other Income</b>	<b>-55,000.00</b>	<b>0.00</b>	<b>-55,000.00</b>
<b>Net Income</b>	<b>-46,913.43</b>	<b>-1,906.69</b>	<b>-48,820.12</b>



**Water Resources Association of Yolo County**  
**Profit & Loss by Quarter**  
July 2017 through May 2018

	<u>Jul - Sep 17</u>	<u>Oct - Dec 17</u>	<u>Jan - Mar 18</u>	<u>Apr - May 18</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
YSGA Income for WRA operations	0.00	0.00	70,000.00	30,000.00	100,000.00
Member Dues - Associate	500.00	100.00	0.00	0.00	600.00
Interest Income	355.34	259.96	164.54	124.38	904.22
Calendar - Revenue (Donations)	0.00	1,795.00	0.00	0.00	1,795.00
In-Kind Income (non-cash)	1,250.01	1,250.01	1,250.01	833.34	4,583.37
YCFC Admin Support	0.00	0.00	385.32	167.96	553.28
SWRP Grant \$\$ (pass thru funds from YCFCWCD)	0.00	0.00	1,325.00	0.00	1,325.00
<b>Total Income</b>	<u>2,105.35</u>	<u>3,404.97</u>	<u>73,124.87</u>	<u>31,125.68</u>	<u>109,760.87</u>
<b>Gross Profit</b>	2,105.35	3,404.97	73,124.87	31,125.68	109,760.87
<b>Expense</b>					
Salaries - Gross	14,309.05	17,598.78	16,746.17	9,569.24	58,223.24
Payroll Taxes & Expenses	1,105.15	1,271.87	1,403.58	739.05	4,519.65
Employer Paid Benefits	3,510.87	9,574.92	3,651.37	2,476.20	19,213.36
Workers Comp Insurance	0.00	0.00	564.00	43.00	607.00
General Liability Insurance	608.00	0.00	0.00	0.00	608.00
Accounting Services	0.00	412.50	0.00	0.00	412.50
Audit	0.00	6,000.00	0.00	0.00	6,000.00
Bank Charges, License Fees	30.00	45.00	25.00	20.00	120.00
Dues,Subscriptions,Print Media	0.00	0.00	0.00	0.00	0.00
Calendar - Water Awareness (Contest & Printing)	0.00	1,938.60	0.00	781.95	2,720.55
Copies, Printing & Binding	41.25	460.00	88.65	212.80	802.70
Internet Service	371.88	390.00	390.00	300.00	1,451.88
Legal Consultation Fees	0.00	0.00	0.00	0.00	0.00
Meeting Expenses	937.80	302.44	892.98	77.62	2,210.84
Mileage	53.50	40.13	52.42	28.34	174.39
Office Rent (non-cash)	1,250.01	1,250.01	1,250.01	833.34	4,583.37
Office Supplies/Expenses	270.54	321.79	697.51	91.35	1,381.19
Postage	11.04	84.26	71.54	222.43	389.27
Telephone Utilities	163.05	0.00	0.00	0.00	163.05
<b>Total Expense</b>	<u>22,662.14</u>	<u>39,690.30</u>	<u>25,833.23</u>	<u>15,395.32</u>	<u>103,580.99</u>
<b>Net Ordinary Income</b>	-20,556.79	-36,285.33	47,291.64	15,730.36	6,179.88
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>Project Fund Budget</b>					
Westside IRWMP (WRA cost share)	20,000.00	0.00	0.00	0.00	20,000.00
<b>Total Project Fund Budget</b>	20,000.00	0.00	0.00	0.00	20,000.00
Other Expenses (Other Expenses)	0.00	0.00	35,000.00	0.00	35,000.00
<b>Total Other Expense</b>	<u>20,000.00</u>	<u>0.00</u>	<u>35,000.00</u>	<u>0.00</u>	<u>55,000.00</u>
<b>Net Other Income</b>	-20,000.00	0.00	-35,000.00	0.00	-55,000.00
<b>Net Income</b>	<u><u>-40,556.79</u></u>	<u><u>-36,285.33</u></u>	<u><u>12,291.64</u></u>	<u><u>15,730.36</u></u>	<u><u>-48,820.12</u></u>

**Water Resources Association of Yolo County**  
**Transaction List by Date**  
**March through May 2018**

Type	Date	Num	Name	Memo	Account	Split	Amount
General Journal	03/01/2018	aje-289			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Bill	03/01/2018	Jan-Feb 2018	Donna Gentile		Accounts Payable	Mileage	-28.34
Invoice	03/01/2018	2018-04	Yolo County Flood Control & WCD		Accounts Receivable	SWRP Grant \$\$ (pass thru funds from YCFCWCD)	400.00
Transfer	03/05/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-26,000.00
Bill Pmt -Check	03/06/2018	2504	Donna Gentile		First Northern - Checking	Accounts Payable	-28.34
Bill Pmt -Check	03/06/2018	2505	Travelers (Workers Comp)		First Northern - Checking	Accounts Payable	-564.00
Bill Pmt -Check	03/06/2018	2506	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-293.98
Check	03/07/2018	2507	Yolo County Flood Control & WCD	Reimb for FY16-17 SGMA contribution not used	First Northern - Checking	Other Expenses (Other Expenses)	-20,000.00
Bill Pmt -Check	03/08/2018	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-86.34
Liability Check	03/08/2018	E-pay	Employment Development Department	499-0728-0 QB Tracking # 436620262	First Northern - Checking	-SPLIT-	-246.33
Liability Check	03/08/2018	E-pay	United States Treasury	68-0306647 QB Tracking # 436621032	First Northern - Checking	-SPLIT-	-1,308.04
Liability Check	03/08/2018	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-287.08
Liability Check	03/08/2018	E-pay	Employment Development Department	499-0728-0 QB Tracking # 436621412	First Northern - Checking	-SPLIT-	-112.00
Liability Check	03/09/2018		QuickBooks Payroll Service	Created by Payroll Service on 03/08/2018	First Northern - Checking	-SPLIT-	-1,728.12
Paycheck	03/12/2018	DD1104	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Transfer	03/20/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-1,000.00
Check	03/20/2018	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,094.56
Bill	03/21/2018		Business Card (Mastercard)		Accounts Payable	-SPLIT-	-734.15
Liability Check	03/23/2018		QuickBooks Payroll Service	Created by Payroll Service on 03/22/2018	First Northern - Checking	-SPLIT-	-1,728.12
Paycheck	03/26/2018	DD1105	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Payment	03/30/2018	55331	Yolo County Flood Control & WCD		Undeposited Funds	Accounts Receivable	400.00
Deposit	03/31/2018			Interest	First Northern - Savings	Interest Income	0.54
General Journal	04/01/2018	aje-290			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Transfer	04/04/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-4,000.00
Deposit	04/04/2018			Deposit	First Northern - Savings	Undeposited Funds	400.00
Liability Check	04/06/2018	EFT	QuickBooks Payroll Service	Created by Payroll Service on 04/05/2018	First Northern - Checking	-SPLIT-	-1,728.11
Paycheck	04/09/2018	DD1106	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Liability Check	04/09/2018	E-pay	Employment Development Department	499-0728-0 QB Tracking # 1038320114	First Northern - Checking	-SPLIT-	-246.32
Liability Check	04/09/2018	E-pay	United States Treasury	68-0306647 QB Tracking # 1038452114	First Northern - Checking	-SPLIT-	-1,308.04
Liability Check	04/09/2018	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-287.08
Deposit	04/12/2018			Interest	LAIF	Interest Income	124.38
Bill Pmt -Check	04/16/2018	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-734.15
Transfer	04/16/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,500.00
Check	04/17/2018	EFT	Kaiser Permanente	May 2018	First Northern - Checking	-SPLIT-	-1,094.56
Bill	04/19/2018		Yolo County Flood Control & WCD_v	March & Partial April	Accounts Payable	-SPLIT-	-287.80
Bill	04/19/2018	2018-0419 YSGA	Yolo County Flood Control & WCD_v	March & Partial April	Accounts Payable	-SPLIT-	-81.61
Liability Check	04/20/2018	EFT	QuickBooks Payroll Service	Created by Payroll Service on 04/19/2018	First Northern - Checking	-SPLIT-	-1,728.11
Bill	04/21/2018	9278	Iris Software		Accounts Payable	Internet Service	-120.00
Bill	04/21/2018		Business Card (Mastercard)		Accounts Payable	-SPLIT-	-193.09
Paycheck	04/23/2018	DD1107	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	04/23/2018		Donna Gentile		Accounts Payable	-SPLIT-	-36.34
Invoice	04/24/2018	2018-05	Yolo Subbasin Groundwater Agency		Accounts Receivable	YSGA Income for WRA operations	30,000.00
Transfer	04/24/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-1,000.00

**Water Resources Association of Yolo County**  
**Transaction List by Date**  
**March through May 2018**

Bill	04/24/2018	FY17-18 final audit	Travelers (Workers Comp)		Accounts Payable	Workers Comp Insurance	-43.00
Bill Pmt -Check	04/26/2018	2508	Donna Gentile		First Northern - Checking	Accounts Payable	-36.34
Bill Pmt -Check	04/26/2018	2509	Iris Software		First Northern - Checking	Accounts Payable	-120.00
Bill Pmt -Check	04/26/2018	2510	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-369.41
Payment	04/26/2018	107	Yolo Subbasin Groundwater Agency		Undeposited Funds	Accounts Receivable	30,000.00
Bill Pmt -Check	04/30/2018	EFT	Travelers (Workers Comp)		First Northern - Checking	Accounts Payable	-43.00
Invoice	04/30/2018	2018-06	Yolo County Flood Control & WCD		Accounts Receivable	-SPLIT-	167.96
Bill	04/30/2018	2018-0430 wra	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-145.27
Bill	04/30/2018	2018-0430 ysga	Yolo County Flood Control & WCD_v		Accounts Payable	Copies, Printing & Binding	-4.05
General Journal	05/01/2018	aje-291			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Transfer	05/02/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-1,500.00
Liability Check	05/04/2018	EFT	QuickBooks Payroll Service	Created by Payroll Service on 05/03/2018	First Northern - Checking	-SPLIT-	-1,728.13
Payment	05/04/2018	55517	Yolo County Flood Control & WCD		Undeposited Funds	Accounts Receivable	167.96
Paycheck	05/07/2018	DD1108	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Deposit	05/07/2018			Deposit	First Northern - Savings	-SPLIT-	30,167.96
Transfer	05/08/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,000.00
Liability Check	05/10/2018	E-pay	Employment Development Department	499-0728-0 QB Tracking # 1764638214	First Northern - Checking	-SPLIT-	-246.33
Liability Check	05/10/2018	E-pay	United States Treasury	68-0306647 QB Tracking # 1764705214	First Northern - Checking	-SPLIT-	-1,308.06
Liability Check	05/10/2018	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-287.08
Bill Pmt -Check	05/14/2018	EFT	Business Card (Mastercard)		First Northern - Checking	Accounts Payable	-193.09
Transfer	05/15/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-3,000.00
Liability Check	05/18/2018	EFT	QuickBooks Payroll Service	Created by Payroll Service on 05/17/2018	First Northern - Checking	-SPLIT-	-1,728.11
Check	05/18/2018	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-1,094.56
Paycheck	05/21/2018	DD1109	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Bill	05/21/2018		Business Card (Mastercard)		Accounts Payable	-SPLIT-	-477.91
Bill	05/22/2018	WAE 2018	Yolo County Flood Control & WCD_v		Accounts Payable	-SPLIT-	-388.42
Transfer	05/25/2018			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,200.00
Bill Pmt -Check	05/29/2018	2511	Yolo County Flood Control & WCD_v		First Northern - Checking	Accounts Payable	-537.74

**MINUTES of Executive Committee (EC) Meeting  
Water Resources Association of Yolo County  
March 7, 2018, 12:00 – 12:15 pm**

**Present:** Beverly “Babs” Sandeen, Tim O’Halloran, Elisa Sabatini, Kristin Sicke, Lynnel Pollock, Donna Gentile

**Absent:** Roger Cornwell, Kurt Balasek

1. **Call to Order:** Meeting was called to order by Chair Sandeen at 12:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.

**4. Administrative Items:**

- a) January 25, 2018 EC minutes were approved.
- b) Review financials: FY2017-18: January-February 2018: Donna reviewed the January-February financials that will be presented to the WRA Board on March 19<sup>th</sup>. She noted that refunds have been issued to Yolo County (in February) and the YCFC&WCD (in March) for their SGMA implementation funds contributed in FY2016-17 and never utilized (total \$35,000 listed under Other Expenses). This refund was paid from the WRA’s Retained Earnings account, which is only listed on the Balance sheet.

The WRA should have sufficient funds for expenses through April barring any unexpected expenses. (The \$70,000 operating funds from the YSGA covered expenses from July 2017 to January 2018.) The funds in WRA’s LAIF account were exclusively from WRA operations prior to the formation of the YSGA. As reported in a previous EC meeting, the WRA should have a certain fund balance from fiscal year ending June 30, 2017. If the WRA had received the YSGA operating funds in July 2017 for Fiscal Year 2017-18, we would not have touched these funds with the exception of the SGMA refunds, Westside IRWMP cost share and the Audit fees.

- c) Approve payment of invoices: All invoices were approved for payment.

**5. Update on water legislation & regulatory issues:** Tim O’Halloran discussed the water bond (Jerry Meral’s initiative) that will be on the November 2018 ballot, which has \$675 million for groundwater (GSP implementation). Babs mentioned LAFCO’s support of a portion of RD537 and RD 900 becoming auxiliary to the City of West Sacramento. The RDs however would stay intact. These LAFCO revisions will be recommended to the City Council.

**6. WRA Technical Committee (TC) & Westside IRWMP Update:** Elisa reported that the TC agreed to meet every other month instead of monthly. The next meeting will be April 5<sup>th</sup>. The TC will receive a presentation from Kennedy/Jenks Consulting on the next round of Proposition 1 funding. They also have been working on updating the Westside IRWMP and developing the Storm Water Resource Plan. The next Westside Coordinating Committee meeting will be March 14<sup>th</sup> in Solano County. The May 9<sup>th</sup> meeting is scheduled to be in Yolo County at the YCFC&WCD.

**7. WRA Board Meeting:**

- a) March 19, 2018 - Finalize agenda: The EC reviewed the final agenda attached. Babs will mention in her informational report that the next fiscal year budget will be adopted in June. Donna is planning to prepare and distribute the annual newsletter (reporting on 2017) as part of the June budget process. Typically this is distributed in January, but the WRA cancelled its January meeting.

**MINUTES of Executive Committee (EC) Meeting  
Water Resources Association of Yolo County  
March 7, 2018, 12:00 – 12:15 pm**

Tim mentioned that Tim Busch, who is now managing the WDCWA, has an update about Woodland's ASR wells project that could be presented at a future WRA Board meeting.

*b) On-going Board Meeting Topic List (alphabetical):*

- Agricultural conversion trend to permanent crops and land use impacts/economics
- Bi-Annual Water Conditions Report - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Desalinization projects – Kurt identified potential speaker(s)
- Drought Conditions Update
- Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
- Flood Update – pending TC discussions and recommendations on what/who to present
- Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- Mercury Study Update, Dr. Slotton/UCD
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (end of fiscal year)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

**8. Other Updates & Future Executive Committee Agenda Items:** Nothing additional discussed.

**9. Next Executive Committee Meeting Date:** April 26, 2018, 11:30 am – 12:00 pm; YCFC&WCD Board Room.

**10. Adjourned** at 12:30 pm.

Respectfully submitted,



Donna L. Gentile

Board Secretary & Administrative Coordinator

**MINUTES of Executive Committee (EC) Meeting  
Water Resources Association of Yolo County  
April 26, 2018, 11:30 am – 12:00 pm**

**Present:** Beverly “Babs” Sandeen, Tim O’Halloran, Elisa Sabatini, Kurt Balasek, Kristin Sicke, Lynnel Pollock, Donna Gentile

**Absent:** Roger Cornwell

1. **Call to Order:** Meeting was called to order by Chair Sandeen at 11:30 am.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public in attendance.
4. **Administrative Items:**
  - a) March 7, 2018 EC minutes were approved.
  - b) Review financials: FY2017-18: March 2018: Donna reviewed the March financials. First Northern Bank combined accounts balance is about \$12,000. After today’s expense payments that amount is now \$4,800. The WRA invoiced the YSGA for a second FY17-18 budget installment for \$30,000. This amount covers February through April 2018. It will be paid to the WRA today. She informed the Meeting Expenses line item will likely go slightly over budget by the end of the fiscal year. She explained the two Profit & Loss statements included that separately total WRA vs. YSGA expenses and all expenses by quarter. In May, she can start draft budget projections for FY2018-19 that the Board will adopt at the June meeting.
  - c) Approve payment of invoices for WRA & YSGA expenses: All payments were approved.
  - d) Discuss personnel review process as recommended from Board Action (September 2017) – Babs explained the recommendations that resulted from the salary review process in September 2017. Donna is drafting a sample employee handbook based on a ACWA JPIA document to review with Babs. (Elisa offered the assistance of her interns with the handbook research.) Babs explained the performance evaluation elements that need to be included in the next annual evaluation. Babs just wanted to make sure that we did not lag in addressing these issues.
5. **Update on water legislation & regulatory issues:** Tim O’Halloran informed about recent news released that the water bond qualified for the November 2018 ballot. Tim discussed several pieces of legislation with Assemblymember Curry’s office. He mentioned several water management planning bills AB 1668 and SB 606, and SB 623, a drinking water quality bill with a proposed Statewide water tax. Elisa mentioned bill AB 3045 that passed the Assembly Water, Parks and Wildlife Committee that would take the State Water Project out of the hands of DWR. This bill was prompted by the Oroville Dam crisis last year.
6. **WRA Technical Committee (TC) & Westside IRWMP Update:** Elisa reported on April meeting discussions for both committees. On April 5<sup>th</sup>, the WRA TC received a presentation from Kennedy/Jenks Consulting on updating the Westside-Sacramento IRWMP, upcoming IRWM grant opportunities and the status of the Storm Water Resource Plan (SWRP) development. The next regular WRA TC meeting will be on June 7<sup>th</sup>.

On April 19<sup>th</sup>, the Westside-Sacramento IRWM Coordinating Committee (CC) held a special meeting in Lake County to discuss concerns about the management of the Disadvantaged Community Involvement (DACI) grant. Westside IRWM administrative project manager, Jeanette Wrynski, also discussed the challenges of eliciting a response from IRWMP project proponents to her multiple requests for updates on project status. The next regular Westside CC meeting is May 9<sup>th</sup> in Yolo County at the YCFC&WCD.

**MINUTES of Executive Committee (EC) Meeting  
Water Resources Association of Yolo County  
April 26, 2018, 11:30 am – 12:00 pm**

**7. WRA Board Meeting:**

a) June 18, 2018 - Discuss agenda items: The EC discussed potential agenda item. Agenda will be finalized at the May EC meeting.

- Adopt FY2018-19 budget (present Annual 2017 WRA Newsletter as part of budget report)
- Legislation & Regulatory Update (timely update after June election results)
- Other possible brief agenda item?

b) On-going Board Meeting Topic List (alphabetical):

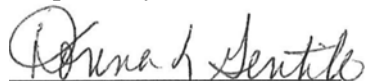
- Agricultural conversion trend to permanent crops and land use impacts/economics
- Bi-Annual Water Conditions Report - Tim O'Halloran
- Central Valley Flood Protection Plan - MWH/DWR (Janet Atkinson 916-803-4779)
- Davis-Woodland Surface Water Supply Project Update, WDCWA
- Delta Counties Coalition update
- Delta updates, allow time to discuss at each meeting
- Desalinization projects – Kurt identified potential speaker(s)
- Drought Conditions Update
- Effects of Fire on the Watershed – Kurt inquiry to Rich M. re: previous fire studies
- Flood Update – pending TC discussions and recommendations on what/who to present
- Woodland Flood Projects: LCCFS, Rail Relocation - Tim Busch, City of Woodland
- Member agency concerns, such as West Sac and flood protection
- Mercury issues and TMDL's (subcommittee report)
- Mercury Study Update, Dr. Slotton/UCD
- North Bay Aqueduct Project - progress updates
- RD 2035 Joint Intake project update
- Speakers representing positions/interests seen as potential threats to our region
- Update from lead partners on WRA funded projects (end of fiscal year)
- Update on priority issues for the RWA, John Woodling
- Update on underground well conditions
- Water quality
- Water rate studies - sharing results of
- Water Re-use
- Westside IRWMP process updates - ongoing
- WRA Board Strategic Planning Session
- Yolo IRWMP Foundational Actions update
- Yolo IRWMP Foundational Actions Update by TC (tie-in to FY budget process)

**8. Other Updates & Future Executive Committee Agenda Items:** Nothing additional discussed.

**9. Next Executive Committee Meeting Date:** May 29, 2018, 12:00 – 12:30 pm; YCFC&WCD Board Room.

**10. Adjourned** at 12:00 pm.

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator



## WATER RESOURCES ASSOCIATION OF YOLO COUNTY

P.O. Box 8624, Woodland, CA 95776

Phone: (530) 666-2733

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### COMMITTEE REPORT

**Date:** June 18, 2018  
**To:** WRA Board and Alternates  
**From:** Elisa Sabatini, Technical Committee Chair  
**Subject:** **TECHNICAL COMMITTEE ACTIVITIES UPDATE**

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#### **Recommendation**

For Information Only

#### **Background**

The WRA Technical Committee (TC) continues to focus on implementing Board priorities at their meetings. A few of the TC's activities are highlighted below. For detailed meeting summaries, please review the TC minutes here: [http://www.yolowra.org/meeting\\_technical.html](http://www.yolowra.org/meeting_technical.html)

#### **YOLO SUSTAINABLE GROUNDWATER MANAGEMENT (SGMA) IMPLEMENTATION**

In March, the YSGA Board approved the submittal of a Notice of Intent to develop a Yolo Subbasin Groundwater Sustainability Plan (GSP) by January 1, 2022 to DWR. The Yolo Subbasin received a \$1 million Proposition 1 grant to develop this GSP. The Board also approved the subcommittee recommendation to appoint Ann Brice to the Environmental Representative Board seat.

The YSGA Working Group continues to meet and collaborate with the Stockholm Environment Institute to provide local data and information to support the development of water budgets for each YSGA entity. This information is essential to the development of the GSP. For minutes of all YSGA meetings, go to <http://yologroundwater.org/index.php/ysga-board-meetings/>.

#### **STORM WATER RESOURCE PLAN (SWRP) - PROPOSITION 1 GRANT**

The final Storm Water Resource Plan for Yolo County was adopted by the Westside-Sacramento IRWMP in May 2018 after a public comment and review period. The plan was developed with a Proposition 1 grant with the assistance of Kennedy/Jenks Consultants. To access the final plan go to: [http://www.yolowra.org/projects\\_swrp.html](http://www.yolowra.org/projects_swrp.html). For more information, contact Kristin Sicke, [ksicke@ycfcwcd.org](mailto:ksicke@ycfcwcd.org).

#### **WESTSIDE-SACRAMENTO Integrated Regional Water Management Plan (IRWMP)**

The Coordinating Committee (CC) met in March, April and May 2018. Some of their current activities include:

- Updating the Westside-Sacramento IRWMP to meet current legislated standards and review project requests for inclusion in the IRWMP.
- Review the final Yolo Storm Water Resources Plan and projects that will be incorporated into the Westside IRWMP.
- Review Proposition 1 IRWM Implementation Grant application readiness and call for projects
- Disadvantaged Community Involvement (DACI) Grant project work includes identifying DACs needs assessment and criteria for selection of a community for a focused study.



The next CC meeting is scheduled for July 11<sup>th</sup> in Lake County at 10am. Meetings can be attended via phone. For more information and meeting materials, please visit: <http://www.westsideirwm.com/>.

**WRA TECHNICAL COMMITTEE MEETING DATES**

Reminder: The WRA TC changed the frequency of their meeting schedule from monthly to every 2 months to ensure a more robust meeting agenda. For the remainder of 2018, the WRA TC is scheduled to meet from 9 to 10:30 a.m. on the first Thursday: August 2<sup>nd</sup>, October 4<sup>th</sup>, and December 6<sup>th</sup>.

To access TC meeting details and minutes go to: [http://www.yolowra.org/meeting\\_technical.html](http://www.yolowra.org/meeting_technical.html)

**ON-GOING UPDATES AND DISCUSSIONS INCLUDE:**

- Regular updates from DWR on relevant grant opportunities, drought conditions and water management planning
- Water legislation and regulatory issues on water and groundwater related issues
- Delta activities & flood planning updates
- Grant opportunities and awards relevant to issues and concerns for Yolo County agencies and communities
- Local drought and flood response updates; critical water conditions monitoring discussions
- CASGEM Program (DWR groundwater monitoring)
- Water Resources Information Database (WRID) updates and information

**MINUTES of Technical Committee (TC) Meeting  
Water Resources Association of Yolo County  
February 1, 2018, 9:30 - 10:30 a.m.**

**Committee Members:**

Elisa Sabatini, Yolo County, TC Chair	Tim O’Halloran, YCFC&WCD
Bill Vanderwaal, RD 108	Jeanette Wrynski, Yolo County RCD
Barrett Kaasa, DWR	Dawn Calciano, City of Davis
Jordan Power, City of Woodland	Heather Brown, City of Davis
Ken Loman, City of Woodland	Juliana Tadano, City of West Sacramento
Craig Locke, City of Woodland	Kristin Sicke, YCFC&WCD
Carol Scianna, City of Winters	Max Stevenson, YCFC&WCD
Donita Hendrix, Dunnigan Water District	Nancy Ullrey, Cache Creek Conservancy
Donna Gentile, WRA	

**Other Attendees:**

Dave Pratt

**Member Agencies Absent:**

RD 2035

University of CA Davis

- 1. CALL TO ORDER & Introductions** at 9:30 a.m. by Elisa Sabatini.
- 2. APPROVAL AGENDA & Adding Items to Posted Agenda:** The agenda was approved as presented.
- 3. APPROVE MEETING MINUTES:** Previous meeting minutes were emailed to the TC for review with today’s agenda. Comments on the draft 11/2/17 minutes are due by 2/2/18.
- 4. PUBLIC COMMENT:** No public comments.
- 5. WRA TECHNICAL COMMITTEE MEETING SCHEDULE:** Elisa wanted to presented to the TC the possibility of meeting every other month. This would ensure a more robust agenda for the meetings held. The WRA’s water conversations have been more focused on activities of the Sustainable Groundwater Management Act (SGMA) in the past year. Those conversations are being held in the Yolo Subbasin Groundwater Agency (YSGA) forum that was formally created in June 2017. She opened the floor for comments and suggestions. Several agreed it was a good idea. The TC agreed to change their meeting schedule to every other month. The next regular meeting will be April 5 from 9 am to 10:30 am.

One TC member voiced that she had not attended any of the YSGA Working Group meetings and was not clear whether those were public meetings or by invitation only. Therefore she felt disconnected from the activities and purpose of that group. Tim informed that the meetings are open to the public and posted on [www.yologroundwater.org](http://www.yologroundwater.org). Donna will add anyone interested to the YSGA Working Group email listserv (their next meeting is 2/7, 1:30 to 3:30 pm at the YCFCWCD). She will send out an informational email to the TC listserv when the YSGA meetings are updated on the website.

**6. WRA PROJECT FUND**

- **Westside-Sacramento IRWMP update:** Jeanette gave a general update on Coordinating Committee activities. There is an effort to update the Plan, since new legislation changed what is required to be in the Plan since first adopted. Kennedy/Jenks is leading this process and the effort to develop the Storm Water Resource Plan (SWRP), which is also underway (ref. item #11). The

**MINUTES of Technical Committee (TC) Meeting  
Water Resources Association of Yolo County  
February 1, 2018, 9:30 - 10:30 a.m.**

SWRP will ultimately be integrated into the Westside-Sacramento IRWMP. Both of these plans need to be completed prior to signing any contracts with DWR for Proposition 1 implementation funding. The RFP for Prop. 1 was originally planned for release by summer 2018, but that date will likely be delayed. A short synopsis of the genealogy of the Westside-Sacramento IRWM process was provided for the new TC meeting attendees.

- Discuss future of WRA's project fund for IRWM projects: Elisa explained why the WRA agreed to suspend the project fund as of July 2017 in lieu of the mandated creation of a sustainable groundwater agency under SGMA. The WRA member agencies decided that their dues would fund the YSGA, which would in turn fund the WRA's administrative operating budget for fiscal years 2017-18 and 2018-19. (The WRA member agencies are 10 of the 24 agencies that are funding the YSGA.) The WRA's project fund was approximately \$98,000 (or ~60% of the total membership dues received each fiscal year). In the second fiscal year, the relationship and purpose of the WRA and YSGA will be re-visited. This would be the appropriate time to discuss the whether the possibility of re-instituting the project fund is feasible. The TC members who have utilized this funding in the past gave their perspective on the value and benefits of this small grant opportunity. The money was often used to fund pilot programs for local agencies and provide seed money for local water/environmental education projects. The TC further discussed options and presented suggestions. This topic will be discussed again at a future time.

**7. CALIFORNIA DEPT. OF WATER RESOURCES (DWR) Update:** Barrett Kaasa, gave an update on DWR topics and answered questions. Barrett's update is attached at the end of these minutes.

**8. FUNDING UPDATES:**

- Nancy Ullrey informed that the Parks bill has been named Prop. 78. The bill includes funding for open space and creek restoration.
- Kristin Sicke distributed an upcoming grant opportunities table (prepared by Kennedy/Jenks for the SWRP group).
- Bill Vanderwaal informed that the Bureau of Reclamation has a couple of drought resilience grants: one is for planning that closes around 2/7 and one for projects closing around 2/13.
- Jeanette Wrynski informed about discussions regarding NRCS's possible support of local cannabis growers. The RCD might be able to provide more technical assistance than the NRCS because of cannabis' federal regulatory status. She also reminded that a grant opportunity spreadsheet is updated monthly and posted on the Westside-Sacramento IRWM website.
- Jordan Power informed that the cities of Davis, Woodland and West Sacramento are conducting follow-up interviews as part of their Large Landscape Irrigation Audit Pilot Project funded by the WRA in FY16-17. They could give an update to the TC in June.

**9. WATER LEGISLATION, REGULATORY ISSUES & DELTA UPDATE:**

- Bill Vanderwaal informed that there is a bill in Congress that would move NOAA Fisheries from NOAA to the Dept. of the Interior's Fish & Wildlife.
- Elisa informed that the DWR and Bureau of Reclamation have released the EIR/EIS for the "Biops Project" (Fremont Weir/Salmon habitat). Comments are due by February 15. Many agencies are pushing for a 2-week extension to review this 3000 page document.
- On February 20, DWR will be presenting to the Yolo County Board of Supervisors on implementation of the updated Central Valley Flood Protection Plan (CVFPP) including 2 projects on the East side: Lower Elkhorn Setback Levee and Upper Elkhorn Setback Levee/Widening of the Fremont Weir (conceptual project).

**MINUTES of Technical Committee (TC) Meeting  
Water Resources Association of Yolo County  
February 1, 2018, 9:30 - 10:30 a.m.**

- Tim O'Halloran informed that the Yolo County Farm Bureau recently hosted four sessions on the Irrigated Lands Program that was very well-attended.

**10. YOLO SUBBASIN GROUNDWATER AGENCY (YSGA) UPDATE:** Tim O'Halloran reported that a meeting of the YSGA Working Group will be held on February 7<sup>th</sup> from 1:30-3:30 pm at the YCFC&WCD. Agenda topics include a work plan discussion on the development of a Groundwater Sustainability Plan (\$1 million grant proposal submitted) and a presentation from Sacramento Area Council of Governments (SACOG) on a parallel project effort (Specialty Crops Grant) to identify areas of groundwater recharge and develop a process to protect those areas. A second YSGA Working Group meeting is tentatively scheduled for March 7<sup>th</sup>.

Tim also informed that the YCFCWCD received another winter water recharge permit for 2018. Now we just need rain! Also, Elisa informed that in March or April, SACOG will be conducting an aerial survey of 6 counties including a LiDAR collection. It has taken 7 years to assemble the cost-share agreements! Mike Martinez, Yolo County GIS, is the liaison with SACOG. Please contact him if you would like to access to this data when available.

**11. UPDATE ON STORM WATER RESOURCE PLAN:** Time did not allow Kristin Sicke to give an update on the SWRP, but a SWRP working group meeting is directly following today at 10:30 am. The final administrative draft is available here: [http://www.yolowra.org/projects\\_swrp.html](http://www.yolowra.org/projects_swrp.html). The comment period will close February 22, 2018.

**12. MEMBER INFORMATION & FUTURE AGENDA ITEMS** – The Yolo County RCD gave a brief update on recent activities. Elisa summarized additional agenda items (first three listed below).

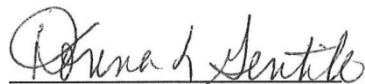
Future Agenda Items Suggested:

- Workshop on IRWM grant opportunities & Westside-Sacramento IRWM Plan update (Kennedy/Jenks), April 5<sup>th</sup> TC meeting.
- Update on Davis/Woodland/West Sacramento Water Conservation Audit project, June 7<sup>th</sup> TC meeting
- SEI Update on WEAP model
- RD 108's Flow Meter Program
- Tour of RD 2035 Joint Intake facility
- Putah Creek Project, Winters tour re-visit after Phase 3 (Rich Marovich)

**13. NEXT REGULAR TC MEETING DATE:** April 5, 2018, 9 to 10:30 am

**14. ADJOURN** at 10:30 a.m.

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator



**California Department of Water Resources  
Division of Integrated Regional Water Management  
North Central Region Office**

Prepared for **Yolo WRA Technical Committee Meeting**,  
Thursday, February 1, 2018.

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*North Central Regional Office Contact:*  
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E-mail: [bkaasa@water.ca.gov](mailto:bkaasa@water.ca.gov)  
Phone: (916) 376-9618

*Office Address:*  
3500 Industrial Blvd, Room 131  
West Sacramento, CA 95691  
Office Phone: (916) 376-9600

**A. Upcoming/Current DWR Grant Funding Opportunities**

*DWR Financial Assistance Branch ([water.ca.gov/funding](http://water.ca.gov/funding))*

Financial Assistance Mailing List Subscription: <http://www.water.ca.gov/funding/subscription.cfm>

→ Groundwater Planning Grant Program

Program Website: [water.ca.gov/irwm/grants/sgwp/](http://water.ca.gov/irwm/grants/sgwp/)

- 78 applications submitted requesting 86.4 million. Only 86.3 million available.
- Final awards expected by the end of February

*Groundwater Planning Grant Program Contact:*

Jason Brabec  
E-mail: [Jason.Brabec@water.ca.gov](mailto:Jason.Brabec@water.ca.gov)  
Phone: (916) 657-4893

→ 2018 IRWM Implementation Grants

Program Website: [water.ca.gov/irwm/grants/sgwp/](http://water.ca.gov/irwm/grants/sgwp/)

- IRWMPs must be compliant with 2016 guidelines before receiving 2018 IRWM Implementation funding
- Submit 2016 plans online for review: <http://www.water.ca.gov/irwm/grants/prp.cfm>
- Application period expected summer 2018.

**B. Sustainable Groundwater Management (SGM) Updates**

*DWR Sustainable Groundwater Management Branch ([water.ca.gov/groundwater/sgm](http://water.ca.gov/groundwater/sgm))*

SGM Mailing List Subscription: [water.ca.gov/groundwater/sgm/subscribe.cfm](http://water.ca.gov/groundwater/sgm/subscribe.cfm)

→ GSP Initial Notification System

- [http://water.ca.gov/groundwater/sgm/gsp\\_in.cfm](http://water.ca.gov/groundwater/sgm/gsp_in.cfm)
- <http://sgma.water.ca.gov/portal/>
- As required by the GSP emergency regulations, GSAs must notify the department prior to initiating the development of a GSP.

- Notification should describe the manner in which interested parties can become involved in GSP development.
- Already submitted notifications will be transferred to new system by DWR

*Contact:*

Paul Wells, DWR

Email: [Paul.Wells@water.ca.gov](mailto:Paul.Wells@water.ca.gov)

→ DWR is offering Facilitation Support Services for GSP Development

- [http://www.water.ca.gov/groundwater/sgm/facilitation\\_services.cfm](http://www.water.ca.gov/groundwater/sgm/facilitation_services.cfm)
- Available until funding runs out. Priority goes to critically overdrafted basins.
- Can be used for stakeholder identification and engagement, meeting facilitation, and public outreach

*Contact:*

Paul Wells, DWR

Email: [Paul.Wells@water.ca.gov](mailto:Paul.Wells@water.ca.gov)

→ SGMA Technical Support Services

- [http://www.water.ca.gov/groundwater/sgm/data\\_tools\\_reports.cfm](http://www.water.ca.gov/groundwater/sgm/data_tools_reports.cfm)
- DWR will provide data, information, reports, BMPs, etc., for aiding GSP development, as seen on the handout:  
[http://www.water.ca.gov/groundwater/sgm/pdfs/SGMA\\_Data\\_Tools\\_and\\_Reports\\_Fact\\_Sheet.pdf](http://www.water.ca.gov/groundwater/sgm/pdfs/SGMA_Data_Tools_and_Reports_Fact_Sheet.pdf)
- Additional services may also include monitoring network evaluation, monitoring well construction, video logging, geophysical logging, geologic logging, groundwater data collection, C2VSIM/IWFM model training and support, mapping/GIS support
- Similar application to FSS, online.

*General Groundwater Management Contacts:*

Bill Brewster, NCRO Senior Engineering Geologist

E-mail: [Bill.Brewster@water.ca.gov](mailto:Bill.Brewster@water.ca.gov)

Phone: (916) 376-9657

## **C. General Information**

→ Water Transfers

- Based on current precipitation and reservoir levels, DWR believes there is a good chance DWR conveyed water transfers will occur this season.



## WATER RESOURCES ASSOCIATION OF YOLO COUNTY

**Phone:** (530) 666-2733 **Email:** [info@yolowra.org](mailto:info@yolowra.org)

**Website:** [www.yolowra.org](http://www.yolowra.org)

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### COMMITTEE REPORT

**Date:** June 18, 2018  
**To:** WRA Board and Alternates  
**From:** Executive Committee and Donna Gentile, Administrative Coordinator  
**Re:** **ADOPTION OF FISCAL YEAR 2018-2019 BUDGET**

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#### **Recommendation:**

That the Board adopt the proposed FY2018-19 operating budget with the Westside-Sacramento IRWMP funding contingent upon YSGA approval (budget attached).

#### **Background: Proposed FY2018-2019 Budget**

Each fiscal year the WRA Board has adopted an operating budget to support the WRA's administrative and project budget activities. The proposed FY2018-2019 budget is based on the following:

1. The WRA has a contractual agreement with the Yolo Subbasin Groundwater Agency (YSGA) to provide funding to support the administrative operating budget as detailed in attached budget.
2. Administrative expenditures are based on the WRA Board of Directors meeting four to six times per year, and the Technical and Executive Committees meeting from six to twelve times per year. Administrative expenditures also include basic administrative functions conducted for the Yolo Subbasin Groundwater Agency (YSGA), such as copies, postage and meeting expenses.
3. The WRA Board and Technical Committee suspended the Project Fund budget starting with the FY2017-18 budget. The only exception is the WRA's continued commitment to participate in the Westside-Sacramento IRWMP (per the Memorandum of Understanding adopted in July 2013 by Yolo, Napa, Solano and Lake counties). In FY2017-18, the WRA's Westside-Sacramento cost share contribution (\$20,000) was paid from the WRA's cash reserves. In FY2018-19, the WRA's cost share dues have not been allocated from cash reserves. Cash reserves need to be at least \$30,000 to comply with the Board's policy to maintain a three-month cash reserve (ref. #5). Therefore, payment of this cost share is contingent upon the following determinations:
  - a. Continued participation in the Westside-Sacramento IRWMP provides regional benefits for the WRA in leveraging grant funding for the region.
  - b. The YSGA determines that participation in the Westside-Sacramento IRWMP provides regional benefits to support groundwater sustainability and the development of the Groundwater Sustainability Plan.
  - c. The Westside-Sacramento IRWMP Coordinating Committee will be proposing an increase of \$10,000 to the annual contributions for each of its partners at their July 11, 2018 meeting.
  - d. The Westside-Sacramento IRWMP cost share payment is conditional upon the YSGA agreeing to fund this cost as part of the WRA's FY2018-19 budget.

4. The Yolo County Flood Control & Water Conservation District (YCFC&WCD) provides in-kind office space for WRA. This non-cash income and expense will no longer be documented in the budget, because the WRA is not offsetting YCFC&WCD membership dues. The YCFC&WCD utilizes existing full-time WRA staff resources under a contractual agreement for District projects on a 98% (WRA) / 2% (YCFC&WCD) split.
5. Board adopted policy is to maintain a cash reserve to cover three months of administrative expenses, which is approximately \$30,000.

The WRA conducted its regularly planned two-year audit for the fiscal years ending June 30, 2016 and June 30, 2017. A final report from the auditor was presented to the WRA Board at their September 18, 2017 meeting. Final audited net assets were \$63,104.

### **Background: WRA Operating Procedure Changes as of FY2017-2018**

With the formation of the Yolo Subbasin Groundwater Agency, Joint Powers Agency (JPA), changes were made to the WRA's historical operating procedures. The following changes were adopted with the last fiscal year budget:

1. The WRA did not invoice or collect membership dues for the administrative or project budget in lieu of the fact that dues are now being paid to the YSGA only.
2. The WRA is no longer collecting contributions to support the Yolo County Groundwater Monitoring Program. This Program will now be funded under the YSGA's budget.

In FY2017-18, the WRA Board changed the basis of operations for the WRA for the next two years to accommodate the formation of the Yolo Subbasin Groundwater Agency (YSGA). The WRA's member agencies did not wish to pay dues to both the WRA and the YSGA given there is an overlap of groundwater-related tasks and activities. Therefore, all of the WRA member agencies became participants in the YSGA and pay dues only to that agency for FY2017-18 and FY2018-19. The YSGA agreed to contract with the WRA to fund administrative functions for both the WRA and the YSGA. WRA staff will provide services for both agencies, while the WRA retains all payroll functions and related expenses. The YSGA adopted a two-year budget on June 19, 2017 and allocated \$120,000 for administration funding to the WRA. A Memorandum of Understanding was executed between the WRA and the YSGA for the WRA's operating budget and administrative services. This arrangement will be re-evaluated at the end of this two-year period.



**Water Resources Association of Yolo County**  
**Fiscal Year July 1, 2018 to June 30, 2019**  
**PROPOSED Budget (for Board adoption 6/18/18)**

	Final Amended Budget	Proposed Budget
<b>Revenue</b>	<b>FY2017-18</b>	<b>FY2018-19</b>
Income from Yolo Subbasin Groundwater Agency for administrative support service	120,000	131,500
<b>Subtotal Income from YSGA</b>	<b>120,000</b>	<b>131,500</b>
Associate Memberships (\$100/agency)	800	600
Interest Earned on bank accounts	700	600
Other Income (Water Calendar donations)	3,200	3,200
In-Kind Services (non-cash) - YCFCWCD office space rental <sup>1</sup>	5,000	0
YCFCWCD Admin. Support by WRA staff (42 hours/year) <sup>2</sup>	1,700	1,700
Subtotal Other Income to WRA (lines #4-8)	\$11,400	\$6,100
<b>TOTAL REVENUE</b>	<b>\$131,400</b>	<b>\$137,600</b>
<b>ADMINISTRATIVE Expenditures</b>	<b>FY2017-18</b>	<b>FY2018-19</b>
Salaries-Gross <sup>3</sup>	\$62,200	\$62,200
Employer Payroll Taxes & Expenses <sup>3</sup>	5,000	5,000
Employer-Paid Benefits <sup>3</sup>	20,500	16,000
Workers Compensation Insurance <sup>3</sup>	800	800
General Liability Insurance	800	800
Accounting Services	400	400
Audit: 2-year (Fiscal years ending 6/30/16 & 6/30/17) <sup>4</sup>	6,000	0
Bank Fees & Charges; License Fees	200	200
Membership Dues, Subscriptions, Print Media	150	150
Calendar - Printing & Contest Expenses	3,200	3,200
Computer Expenses	875	875
Conferences & Seminars	1,500	1,500
Copies, Printing & Binding	1,800	1,800
Internet Services:T-1 line access, web hosting, tech support, anti-virus, monthly web retainer	1,700	1,700
Legal Consultation Fees	500	500
Meeting Expenses	2,700	2,700
Mileage	650	475
Miscellaneous Expense	500	500
Office - Rent (non-cash expense) <sup>1</sup>	5,000	0
Office - Supplies	1,500	1,500
Postage	850	600
Telephone Utilities	165	0
Contingency	600	600
<b>Subtotal Administrative Expenditures</b>	<b>\$117,590</b>	<b>\$101,500</b>

**Water Resources Association of Yolo County**  
**Fiscal Year July 1, 2018 to June 30, 2019**  
**PROPOSED Budget (for Board adoption 6/18/18)**

	Final Amended Budget	Proposed Budget
37		
38	<b>PROJECT Expenditures</b>	
39	<b>FY2017-18 and FY18-19 Projects</b>	
40	20,000	30,000
41	<b>TOTAL Project Expenditures</b>	
42	<b>\$20,000</b>	<b>\$30,000</b>
43	<b>TOTAL Administrative &amp; Project Expenditures</b>	
44	<b>\$137,590</b>	<b>\$131,500</b>
45	<b>Net Income (Estimated)</b>	
46	<b>(\$6,190)</b>	<b>\$6,100</b>

45 1 - In-kind office space will not longer be documented in the budget since the WRA is no longer offsetting membership dues.

46 2 - Contract agreement between the YSGA and WRA to provide support services

47 3 - 2% of annual salary, payroll expenses, employer paid benefits & workers comp. insurance

48 4 - Next 2-year audit cycle will be in the FY19-20 budget for years ending 6/30/18 and 6/30/19.

49 5 - This is a cost share obligation per MOU with Yolo, Napa, Solano and Lake counties. Payment is contingent upon the YSGA supporting this effort as part of the WRA's budget expenses. Westside - Sacramento IRWMP will be proposing a FY18-19 increase at their July 2018 meeting.