



## WATER RESOURCES ASSOCIATION OF YOLO COUNTY

P.O. Box 8624, Woodland, CA 95776

Phone: (530) 666-2733 Fax: (530) 666-4257

Website: [www.yolowra.org](http://www.yolowra.org) Email: [info@yolowra.org](mailto:info@yolowra.org)

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January 7, 2011

Re: **WRA Board of Directors Meeting – January 10, 2011**

Enclosed you will find the Agenda for the upcoming Board meeting.

**Monday, January 10, 2011  
3:00 p.m. to 5:00 p.m.**

**MEETING LOCATION:  
Woodland Community & Senior Center  
2001 East St., Woodland, Rooms 1 & 2**

**The full agenda packet can be accessed on-line by the Friday before the Board Meeting at:**

[http://www.yolowra.org/meeting\\_directors.html](http://www.yolowra.org/meeting_directors.html)

Please contact us should you have any questions.

William L. Marble, WRA Chair

Donna Gentile, Administrative Coordinator

**The January packet includes the following:**

- Agenda for January 10, 2011 WRA Board Meeting
- Consent Items:
  - *Approve Board Meeting Minutes: November 15, 2010*
  - *Receive Financial Reports: November 2010*
  - *Receive minutes: Executive Committee – 11/8/10*
  - *Receive minutes: Technical Committee – 11/4/10*
  - *FY 2010-11 Budget Amendment #1*
- Informational Items:
  - *WRA Annual Newsletter: The Year in Review 2010*
- Reports & Other Agenda Items:
  - *Update on Water Legislation and Regulatory Issues*
  - *WRA Technical Committee Update*
  - *Presentation: David Guy, NCWA, Responding to Water Policies & Regulations*
  - *Update from Woodland-Davis Clean Water Agency - Conaway Agreements*
  - *Update from Yolo County - Conaway Agreements*

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**BOARD OF DIRECTORS' MEETING  
WATER RESOURCES ASSOCIATION OF YOLO COUNTY**

**AGENDA**

Online agenda: [www.yolowra.org/meetings.html](http://www.yolowra.org/meetings.html)

**DATE/TIME: Monday, January 10, 2011, 3:00 to 5:00 p.m.**

**LOCATION: Woodland Community Center, 2001 East St., Woodland, Meeting Rooms 3-4**

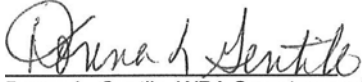
- 3:00 1. **CALL TO ORDER and INTRODUCTIONS**
- 3:02 2. **APPROVE AGENDA and ADDING ITEMS TO THE POSTED AGENDA-** In order to add an agenda item, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 3:03 3. **PUBLIC FORUM** –The Public may address the WRA relating to matters within the WRA’s jurisdiction.
- 3:08 4. **CONSENT ITEMS**
- a. Approve minutes: November 15, 2010 Board meeting, pages 3-7
  - b. Receive financial reports: November-December 2010, pages 8-12
  - c. Receive minutes of Executive Committee: 11/8/10, pages 13-14
  - d. Receive minutes of Technical Committee: 11/4/10, pages 15-18
  - e. FY 2010-2011 Budget Amendment #1, pages 19-21
- 3:10 5. **INFORMATIONAL ITEMS**
- a. Report from the WRA Chair
  - b. WRA Annual Newsletter: The Year in Review 2010, included separately
- 3:15 6. **UPDATE ON WATER LEGISLATION & REGULATORY ISSUES**  
Tim O’Halloran, YCFC&WCD and Cindy Tuttle, Yolo County
- 3:25 7. **WRA TECHNICAL COMMITTEE UPDATE**, Jacques De Bra, Committee Chair
- a. Status of Yolo County IRWMP Process Update (handouts distributed at meeting)
  - b. Status of Westside Regional Water Management Group/Proposition 84 Funding
- 3:35 8. **PRESENTATION: David Guy, Northern CA Water Association**  
Responding to Water Policies & Regulations Impacting the Sacramento Valley
- 4:10 9. **UPDATE from Woodland-Davis Clean Water Agency on WDCWA-Conaway Agreements – Eric Mische, General Manager**
- 4:25 10. **UPDATE from Yolo County on County-Conaway Agreement – Supervisor Matt Rexroad, Yolo County & Dirk Brazil, Deputy County Administrator**
- 4:40 11. **MEMBERS’ REPORTS & FUTURE AGENDA ITEMS:** WRA Members are invited to briefly report on important current issues and recommend topics for future WRA Board meetings.

**WRA Board Agenda**  
**January 10, 2011**  
**Page Two**

4:58 12. **NEXT MEETING:** Monday, March 7, 2011, 3-5 p.m., Woodland

5:00 13. **ADJOURNMENT**

Consideration of items not on the posted agenda: items in the following categories: 1) majority determination that an emergency (as defined by the Brown Act) exists; or 2) a 4/5th determination that the need to take action arose subsequent to posting of the agenda. I declare under penalty of perjury that the foregoing agenda for the January 10, 2011 meeting of the Board of Directors for the Water Resources Association of Yolo County was posted by January 7, 2011 in the office located at 34274 State Highway 16, Woodland, CA and was available to the public during normal business hours.



Donna L. Gentile, WRA Secretary and Administrative Coordinator

**MINUTES OF NOVEMBER 15, 2010  
OF THE BOARD OF DIRECTORS  
WATER RESOURCES ASSOCIATION OF YOLO COUNTY  
DRAFT**

**1. CALL TO ORDER & INTRODUCTIONS**

The meeting was called to order at 3:00 p.m. by Chair, William Marble.

Board members present: William Marble – City of Woodland, WRA Chair  
Cecilia Aguiar-Curry – City of Winters  
Don Peart – Colusa County Water District  
Matt Rexroad – Yolo County  
Regina Cherovsky – Reclamation District 2035

Alternate members present: Tim O’Halloran – Yolo County Flood Control & WCD  
Jacques De Bra – City of Davis  
Duane Chamberlain – Yolo County  
Lewis Bair – Reclamation District 108  
Dan Mount – City of West Sacramento  
Gary Sandy – University of CA, Davis

Members Agencies absent: Dunnigan Water District

Associate members present: Fran Borcalli – floodSAFE Yolo

Members of the Public & Agency Staff:  
Cindy Tuttle, Yolo County  
Mark Cocke, City of Woodland  
Dave Pratt  
Michael Bessette, City of West Sacramento  
Pierre Stephens, DWR  
Loren Murray, DWR  
Brian Green, Ogilvy, DWR  
Erik Ringelberg, BSK Associates

**2. APPROVAL OF AGENDA** – The Board motioned, seconded and unanimously approved the agenda.

**3. PUBLIC FORUM** – There were no comments from the public.

**4. CONSENT ITEMS** - The Board motioned, seconded and unanimously approved all consent items.

- a. Approved minutes: September 20, 2010 Board meeting
- b. Received financial reports: September -October 2010
- c. Received minutes of Executive Committee: 9/7/10, 10/25/10
- d. Received minutes of Technical Committee: 8/5/10, 9/16/10, 10/7/10
- e. Approved 2011 Board meeting schedule: 1/10, 3/7, 6/20, 9/16, 11/14/11

**5. INFORMATIONAL ITEMS**

- a. *Report from WRA Chair* –Chair Marble relayed the Executive Committee’s discussions on possible speakers/topics for future meetings. January: David Guy, NCWA – how the WRA can be legislatively proactive. March: John Brown – statewide water issues; Tim Quinn – ACWA. The Executive Committee welcomes input on future meeting topics of interest to the Board. Board Request: presentation on Westside Canal in the Yolo Bypass project.

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b. *Correspondence sent* – Letter to the Delta Stewardship Council 10/25/10

**6. NOMINATING COMMITTEE REPORT**

Tim O’Halloran, Nominating Committee chair, reported the following recommended nominations for 2011 Board Officers: William Marble, Chair; Sid England, Vice-Chair; Cecilia Aguiar-Curry, Treasurer; and Board Appointments: Donna Gentile, Board Secretary; Perry, Bunch, Battaglia & Johnston, Auditor. There were no other nominations presented by the Board. The Board motioned, seconded and unanimously approved the recommended nominations.

**7. UPDATE on WATER LEGISLATION & REGULATORY ISSUES**

a. California Statewide Groundwater Elevation Monitoring (CASGEM) Program - Tim O’Halloran summarized regulatory legislation that encourages local agencies to participate in a statewide groundwater elevation monitoring program. If a local agency does not accept the role of monitoring entity for a region, then the State will perform the task. Yolo County has already been collecting groundwater data since the Yolo County Groundwater Monitoring Program was established several years ago. The WRA Technical Committee has discussed and agreed that the WRA is well-suited to fill that role. The deadline to notify DWR of the intent to be a region’s monitoring entity is January 1, 2011. At this time, DWR has only released draft CASGEM program guidelines. The YCFCWCD and the WRA Technical Committee are reviewing and clarifying the details with DWR. In particular, the WRA has a better defined groundwater sub-basin as published in the Yolo County IRWMP that we would like DWR to adopt. Additionally the WRA would like to include other agencies that are partially in Yolo County’s groundwater basin, such as RD 108 and Colusa County Water District, for the purposes of CASGEM. Tim informed that those agencies wanting to reap the benefits of the Yolo County Groundwater Monitoring Program will be asked to contribute financially to support data management. The Board motioned, seconded and unanimously approved the WRA to submit a letter to DWR on our intent to be the monitoring entity for Yolo County contingent upon the YCFCWCD’s review of the technical details of the CASGEM guidelines.

Additionally, Tim reported on the 2011 CAP-to-CAP, a regional lobbying trip hosted by the Sacramento Metro Chamber. Tim and Cindy Tuttle have begun preparation of Yolo County issues related to flood protection and water resources for the federal funding request process. Tim distributed copies of last year’s issue papers. Tim encouraged anyone who wants to participate in CAP-to-CAP to contact Cindy, who will direct them to the appropriate issues category team leader. This process is crucial to garnering federal support for regional projects. Many of the projects presented at CAP-to-CAP are IRWMP Foundational Actions; therefore input from the WRA Technical Committee is appropriate. The Technical Committee will add this as a standing item on their agenda through May 2011.

**8. WRA TECHNICAL COMMITTEE UPDATE**

a. *Status of Yolo County IRWMP Process Update* - Jacques De Bra, Committee Chair, reported that the TC is continuing to update the preliminary IRWMP priority list distributed to the Board in September. The updated list will be presented to the Board in January. The next step will require lead agencies to submit a scope, schedule and budget for projects listed.

b. *Status of Westside Regional Water Management Group/Prop. 84 Funding* – The Westside group will be discussing the upcoming implementation grant application due in early January. The WRA Technical Committee has asked interested lead agencies to submit project proposals for consideration for the application. The Westside RWMG will have the final review of all proposals.

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**9. PRESENTATION: Central Valley Floodplain Management Plan**

Loren Murray, Department of Water Resources Regional Coordinator, gave an overview of the FloodSAFE California program and the status of the Central Valley Flood Protection Plan. (His PPT presentation will be available on the WRA's website.) The FloodSAFE California program was established to improve flood management on a state-wide system approach. The two primary goals are to reduce the chance of flooding and the consequences of flooding, while sustaining economic growth and protecting the ecosystem. Propositions 1E and 84 provided a funding base for the program's development. Over 200 projects have been completed to date, but long-term improvements and maintenance will require additional state funds, cost sharing from federal and local entities as well as other funding. The Central Valley Flood Protection Plan (CVFPP) is being developed to create a broad vision for integrated flood management, promote an understanding from state, federal and local perspectives and to develop new data and information that can be utilized for many purposes by all agencies. Loren reviewed the key milestones for the CVFPP development. The schedule for completing the CVFPP was legislatively mandated and is scheduled for final Board adoption in 2012.

The legislation also stipulated new local requirements for general plan and zoning ordinances. Loren presented a flow chart of criteria to determine when the new requirements are effective for development once city and county general plan amendments are adopted. A draft handbook is available as a guidebook for how the legislation is applied statewide for local communities. "Implementing California Flood Legislation into Local Land Use Planning – A Handbook for Local Communities" is available online at: [http://www.water.ca.gov/floodmgmt/lrafmo/fmb/docs/04015\\_Jun10DWRHandbook.pdf](http://www.water.ca.gov/floodmgmt/lrafmo/fmb/docs/04015_Jun10DWRHandbook.pdf). The handbook explains which actions apply to cities and counties within the Sacramento-San Joaquin Valley. For example, safety elements related to flood hazards are now required to be included in local general plan updates and must be reviewed by the CVFP Board (per Government Code). Information from local general plans will need to be incorporated into the CVFPP with the State of California by July 2014 and incorporation of zoning ordinance amendments by 2015. DWR has prepared a booklet summarizing 2007 California Flood Legislation that can assist in explaining the details - <http://www.water.ca.gov/legislation/2007-summary.pdf>. DWR has developed and proposed for adoption updated requirements for the California Building Standards Code to improve public safety and reduce significant and costly damage to buildings. Loren reviewed the completed documents slated to be released by early 2011, including a CVFPP progress report and flood control system status report. The Central Valley Flood Protection planning process is finishing Phase II. Phase III will begin in early 2011. CVFPP Interim Progress Summaries from the Regional Conditions and other workshops are available online: <http://www.water.ca.gov/cvfmp/documents.cfm>

Updated information, documents, and maps can be accessed online: <http://www.water.ca.gov/cvfmp>

**10. LOCAL AGENCY UPDATES ON FLOOD MANAGEMENT ACTIVITIES**

- Fran Borcalli, Program Manager, floodSAFE Yolo Pilot Program, gave an update on the Lower Cache Creek Feasibility Study. This is a Yolo County IRWMP project and the focused efforts of the City of Woodland, Yolo County and the Yolo County Flood Control & Water Conservation District to continue a study that was aborted in 2003. The City of Woodland became polarized on the issue of finding an agreeable solution to Cache Creek flooding after voter results in the 2003 election. After the diligent effort of many people, the U.S. Army Corps of Engineers (USACE) and the State are now engaged with the local partners to continue the feasibility study. Fran acknowledged Congressman Herger's instrumental role in arranging two meetings with all the agencies in order open discussion and move the project forward. Federal cost share agreements are in the process of being executed with the City of Woodland as the signatory for the local cost share. The non-federal cost share agreement is between

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Woodland and the Central Valley Flood Protection Board, which will be before the Board for approval on December 3, 2010. Work on the feasibility study is anticipated to begin in January/February 2011. However, the Federal budget that will fund the USACE work is still pending since the Fiscal Year 2011 budget has not been appropriated. There is a \$100,000 appropriations request pending in the Senate and \$500,000 pending in the House. If Federal funding remains in limbo, one way the project could move forward is if the City of Woodland and the State agreed to advance funds ahead of the USACE's work schedule. Fran explained that the major impediment to finding a Lower Cache Creek flood risk reduction solution is the Cache Creek Settling Basin. If the feasibility study determines that the Cache Creek Settling Basin has created an adverse impact on the community related to drainage and flooding, then that could facilitate the USACE issuing a "decision-document". This document would allow the USACE to open an investigation of the Settling Basin. floodSAFE Yolo is awaiting a response from the USACE on what it would take to prepare this decision-document and begin the investigation. The Settling Basin is a central component to the Yolo Bypass and the CVFPP.

Fran asked the WRA Board to consider a future meeting topic on the Yolo County flood management system related to its fragmented nature and provide a forum for discussion on how to promote integration. Bill asked the Technical Committee to discuss Fran's request and make a recommendation to the Board.

- Lewis Bair, General Manager, Reclamation District 108, gave an update on Phase III of the Mid-Valley Area Levee Reconstruction Project. The Mid-Valley project is federally authorized by the USACE. This project covers the rehabilitation of levees along 240 miles in 5 different counties. The project is segregated into 4 areas. Lewis reviewed Area 3 of the project that is shared with Yolo County. Knights Landing and Yolo County are actively participating and lobbying for federal funds to maintain financial support for the project. This project has a 75% Federal and 25% non-Federal cost share (17.5% State and 7.5% local). Area 3 levee reconstruction involves 3.4 miles of levee repair along the Knights Landing Ridge Cut and 1.3 miles of levee repair along the west bank of the Sacramento River. Lewis explained the Knights Landing area project repairs. Lewis highlighted the some of the challenges they have experienced to the project's progress. For more information, go to: <http://rd108.org/flood-control/mid-valley-project>.
- Michael Bessette, Flood Protection Program Manager, City of West Sacramento, gave an update on the city's goal of 200-year flood protection. The City thought they had 200-year flood protection, but was informed by the State about 5 years ago that they do not. The City hired consultants to prepare a problem identification study to better understand how to rehabilitate the levees. The City completed an Alternatives Analysis Report that identifies recommended project alternatives to mitigate problems. The City completed their first Early Implementation Project (EIP) with the State in 2008 of a 500 foot reach of Sacramento River levee along their River Walk area. This project was instructional to the City on how to navigate the State Federal, and regulatory agencies. There are two additional EIP project currently in the final design phase. Construction is scheduled to start in June 2011 on both projects. One is near the CHP Academy near the Sacramento Bypass levee system and the other site is near the Rivers development east of DWR's maintenance yard. Each project will be approximately \$10-15 million dollars. The City is beginning the design process for their last EIP project in the Southport area. This project would not begin construction until 2013. The City's total program costs are about \$460 million for all of their EIP projects. They are anticipating their local cost share would be no more than 10%. This would exhaust their funds accumulated through their Prop. 218 process and in-lieu fees.

Michael explained that the City is undergoing a General Re-evaluation Report (GRR) so they can continue to use their existing USACE authorization. The Report was begun in 2009 and should be

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completed in 2014. The next milestone should be reached in spring 2011 with the existing conditions report that is assembled from the Alternatives Analysis Report and environmental documentation products. The total cost for the GRR is \$5.7 million (50% Federal, 25% State and 25% Local cost share). These studies take time, money and perseverance. Eventually this report requests Congressional authorization, so they could be part of the annual Federal appropriations cycle.

Michael listed a variety of projects the City is currently working on. One of which is a repair project on the Yolo Bypass north of I-80 in conjunction with the USACE and the State set to begin next year.

**11. MEMBERS' REPORTS & FUTURE AGENDA ITEMS:**

This item was not discussed due to time constraints.

**12. NEXT MEETING DATE: January 10, 2011** from 3-5 pm, Woodland Community Center

**13. ADJOURNMENT** - The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Donna L. Gentile  
Administrative Coordinator & Board Secretary

Water Resources Association of Yolo County  
**Balance Sheet**  
As of November 30, 2010

	<u>Nov 30, 10</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
LAIF	176,697.33
First Northern - Savings	27,427.32
First Northern - Checking	477.56
<b>Total Checking/Savings</b>	<u>204,602.21</u>
Accounts Receivable	
Accounts Receivable	3,998.75
<b>Total Accounts Receivable</b>	<u>3,998.75</u>
<b>Total Current Assets</b>	<u>208,600.96</u>
<b>TOTAL ASSETS</b>	<u><u>208,600.96</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	25,567.67
<b>Total Accounts Payable</b>	<u>25,567.67</u>
Other Current Liabilities	
SIMPLE IRA Liabilities	367.92
Payroll Liabilities	1,881.13
<b>Total Other Current Liabilities</b>	<u>2,249.05</u>
<b>Total Current Liabilities</b>	<u>27,816.72</u>
<b>Total Liabilities</b>	27,816.72
<b>Equity</b>	
Opening Bal Equity	16,689.30
Revenue in Excess of Expenses (Retained Earnings)	61,958.47
Net Income	102,136.47
<b>Total Equity</b>	<u>180,784.24</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>208,600.96</u></u>

**Water Resources Association of Yolo County**  
**Budget vs. Actual**  
 July through November 2010

	<u>Jul - Nov 10</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Member Dues - Administrative	74,756.00	74,756.00	100.0%
Member Dues - Associate	44.00	189.00	23.28%
Interest Income	345.65	2,000.00	17.28%
Calendar - Revenue (Donations)	2,475.00	3,000.00	82.5%
In-Kind Income (non-cash)	2,083.35	5,000.00	41.67%
YCFC Admin Support	398.13	8,126.00	4.9%
<b>Total Income</b>	<b>80,102.13</b>	<b>93,071.00</b>	<b>86.07%</b>
<b>Expense</b>			
Salaries - Gross	22,485.65	53,150.00	42.31%
Payroll Taxes & Expenses	1,733.11	4,300.00	40.31%
Employer Paid Benefits	3,985.52	9,750.00	40.88%
Workers Comp Insurance	0.00	600.00	0.0%
General Liability Insurance	0.00	500.00	0.0%
Accounting Services	0.00	300.00	0.0%
Bank Charges, License Fees	45.39	200.00	22.7%
Books, Maps, Subscriptions	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	2,173.46	3,000.00	72.45%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	975.00	1,000.00	97.5%
Copies, Printing & Binding	253.55	1,500.00	16.9%
Internet Service	598.00	1,900.00	31.47%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	271.43	1,000.00	27.14%
Mileage	130.00	700.00	18.57%
Miscellaneous Expense	355.47	500.00	71.09%
Office Rent (non-cash)	2,083.35	5,000.00	41.67%
Office Supplies/Expenses	167.21	1,200.00	13.93%
Postage	132.73	900.00	14.75%
Telephone Utilities	329.44	1,000.00	32.94%
Contingency	0.00	600.00	0.0%
<b>Total Expense</b>	<b>35,719.31</b>	<b>88,625.00</b>	<b>40.3%</b>
<b>Net Ordinary Income</b>	<b>44,382.82</b>	<b>4,446.00</b>	
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>Project Fund</b>			
Assoc. Mbr Dues - Projects	66.00	251.00	26.3%
Member Dues - Projects	99,094.00	99,094.00	100.0%
<b>Total Project Fund</b>	<b>99,160.00</b>	<b>99,345.00</b>	<b>99.81%</b>
Special Project - GW Monitoring (YCFCWCD)	88,970.00	89,000.00	99.97%
IRWMP Regional - Westside (70% outside funding)	0.00	40,000.00	0.0%
<b>Total Other Income</b>	<b>188,130.00</b>	<b>228,345.00</b>	<b>82.39%</b>
<b>Other Expense</b>			

**Water Resources Association of Yolo County**  
**Budget vs. Actual**  
 July through November 2010

	<u>Jul - Nov 10</u>	<u>Budget</u>	<u>% of Budget</u>
Project Fund-Surface Water M P	0.00	35,000.00	0.0%
Project Fund-IRWMP Update			
Yolo Co IRWMP Update	5,442.35	13,572.00	40.1%
Prop 84 Westside IRWMP	34,751.50	40,000.00	86.88%
<b>Total Project Fund-IRWMP Update</b>	<u>40,193.85</u>	<u>53,572.00</u>	<u>75.03%</u>
Project Fund-Yolo Bypass IP (YBF)	5,000.00	20,000.00	25.0%
Project Fund-Admin Leg. & Legal	0.00	18,194.00	0.0%
Special Proj Exp-GW Monitoring (YCFCWCD)	85,182.50	89,000.00	95.71%
<b>Total Other Expense</b>	<u>130,376.35</u>	<u>215,766.00</u>	<u>60.43%</u>
<b>Net Other Income</b>	<u>57,753.65</u>	<u>12,579.00</u>	
<b>Net Income</b>	<u><u>102,136.47</u></u>	<u><u>17,025.00</u></u>	

# Water Resources Association of Yolo County

## Profit & Loss

November 2010

	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
In-Kind Income (non-cash)	416.67
YCFC Admin Support	0.00
<b>Total Income</b>	<u>416.67</u>
<b>Expense</b>	
Salaries - Gross	6,132.45
Payroll Taxes & Expenses	471.64
Employer Paid Benefits	846.16
Bank Charges, License Fees	30.00
Calendar - Water Awareness (Contest & Printing)	2,173.46
Copies, Printing & Binding	19.90
Internet Service	60.00
Meeting Expenses	103.43
Mileage	64.50
Office Rent (non-cash)	416.67
Office Supplies/Expenses	100.89
Postage	3.25
Telephone Utilities	134.47
<b>Total Expense</b>	<u>10,556.82</u>
<b>Net Ordinary Income</b>	-10,140.15
<b>Other Income/Expense</b>	
Other Expense	
Project Fund-IRWMP Update	22,874.15
<b>Total Other Expense</b>	<u>22,874.15</u>
<b>Net Other Income</b>	<u>-22,874.15</u>
<b>Net Income</b>	<u><u>-33,014.30</u></u>

Water Resources Association of Yolo County  
Transaction List by Date  
November 2010

Type	Date	Num	Name	Memo	Account	Split	Amount
Nov 10							
Paycheck	11/01/2010	EFT	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
General Journal	11/01/2010	aje-104			In-Kind Income (non-cash)	Office Rent (non-cash)	-416.67
Invoice	11/03/2010	2010-33	Yolo County Flood Control & WCD		Accounts Receivable	-SPLIT-	367.66
General Journal	11/03/2010	aje-105	Yolo County Flood Control & WCD	adjustment for floodSAFE meeting expenses (reim)	YCFCA Admin Support	Meeting Expenses	367.66
Bill	11/03/2010	2019044	West Yost Associates_v		Accounts Payable	-SPLIT-	-22,874.15
Check	11/08/2010	2113	Donna Gentile		First Northern - Checking	Mileage	-64.50
Check	11/08/2010	2114	Yolo County Flood Control & WCD_v		First Northern - Checking	-SPLIT-	-83.15
Check	11/08/2010	2115	AT&T		First Northern - Checking	Telephone Utilities	-68.45
Transfer	11/09/2010			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,000.00
Liability Check	11/10/2010	E-pay	United States Treasury	68-0306647 QB Tracking # 9301049	First Northern - Checking	-SPLIT-	-1,041.50
Liability Check	11/10/2010	E-pay	Employment Development Department	499-0728-0 QB Tracking # 9301063	First Northern - Checking	-SPLIT-	-215.23
Check	11/10/2010	EFT	Platinum Plus for Business (Mastercard)		First Northern - Checking	-SPLIT-	-117.94
Liability Check	11/10/2010	EFT	Capital Bank and Trust Co.	73814903	First Northern - Checking	-SPLIT-	-245.28
Liability Check	11/12/2010	EFT	QuickBooks Payroll Service	Created by Payroll Services on 11/10/2010	First Northern - Checking	-SPLIT-	-1,512.08
Paycheck	11/15/2010	EFT	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00
Payment	11/17/2010	44860	Yolo County Flood Control & WCD		First Northern - Savings	Accounts Receivable	554.54
Transfer	11/19/2010			Funds Transfer	First Northern - Savings	First Northern - Checking	-2,000.00
Check	11/21/2010	EFT	Kaiser Permanente		First Northern - Checking	-SPLIT-	-662.20
Bill	11/21/2010	2010.11.21	Platinum Plus for Business (Mastercard)		Accounts Payable	-SPLIT-	-454.04
Bill	11/23/2010	754	Printer's Ink		Accounts Payable	Calendar - Water Awareness (Contest & Printing)	-2,173.46
Transfer	11/24/2010			Funds Transfer	First Northern - Savings	LAIF	-100,000.00
Check	11/24/2010			VOID: Service Charge -wire xfer fee	First Northern - Savings	Bank Charges, License Fees	0.00
Check	11/24/2010			Service Charge	First Northern - Savings	Bank Charges, License Fees	-30.00
Bill	11/25/2010	1788823	AT&T		Accounts Payable	Telephone Utilities	-66.02
Liability Check	11/26/2010	EFT	QuickBooks Payroll Service	Created by Payroll Services on 11/24/2010	First Northern - Checking	-SPLIT-	-1,512.08
Paycheck	11/29/2010	EFT	Donna L Gentile	Direct Deposit	First Northern - Checking	-SPLIT-	0.00

Nov 10

**MINUTES of Executive Committee (EC) Meeting  
Water Resources Association of Yolo County  
November 8, 2010, 1:00 – 2:00 pm**

**Present:**

Bill Marble, Kurt Balasek, Tim O'Halloran, Jacques DeBra, Sid England, Donna Gentile

1. **Call to Order:** Meeting was called to order by Bill Marble at 1:00 pm.
2. **Approve Agenda and Adding Items to the Posted Agenda:** Agenda approved as presented.
3. **Public Comment:** No public comment.
4. **Administrative Items:**
  - a) *September-October 2010 financials reviewed.*
  - b) *October 25, 2010 EC minutes were approved.*
  - c) *Payments and Contract to approve - All payments were approved and contract signed.*
5. **Update on Water Legislation & Other Related Issues** – Tim reported on the Technical Committee (TC) discussions about the CASGEM program (DWR groundwater monitoring program). The YCFCWCD was prepared to accept this responsibility as the lead agency coordinating the Yolo County groundwater monitoring program since it was established. According to DWR the WRA is eligible to be the monitoring entity and the TC agreed that this would be more in line with WRA's role as the IRWMP umbrella organization. Tim and Max have reviewed the draft procedures for monitoring entity reporting and are verifying that the WRA will be able to comply with the monitoring entity responsibilities. The WRA Board will be asked to approve the WRA as the designated monitoring entity for the CASGEM program at the November 15<sup>th</sup> Board meeting. DWR is requesting written notification of intent to be the monitoring entity by 1/1/11. The groundwater monitoring program coverage area is anticipated to be all of Yolo County and additionally include portions of neighboring regions managed by RD 108 and possibly Colusa County Water District. Agencies participating in the CASGEM program through the WRA will be required to contribute groundwater monitoring program dues as previously established by the WRA Technical Committee and approved by the WRA Board. Agencies will not be required to become a member of the WRA. If an agency does not participate in the CASGEM program, then they will not be eligible to apply for State grant funding. The EC discussed that RD 999 has not responded to the invitation to join the WRA sent in May 2010. Bill asked Tim to initiate contact with RD 999 in conjunction with Kurt to discuss the benefits of participating in the WRA and CASGEM. Tim reported he had a discussion with Twyla Thompson regarding the Yolo Zamora Water District, which is currently very strapped for funding. The EC that we might asked them to become WRA Associate Members. Kurt agreed to speak with Bob Webber about RD 150 and their potential interest in either the WRA or CASGEM.
6. **Technical Committee Update** (Jacques De Bra) – Jacques reported that the TC discussed the IRWMP update and 2020 priority list. It was decided that additional refinement of the list is needed. Jacques will give a verbal update to the Board on 11/15 and distributed a revised list in January. Jacques reviewed the status of the 2010-11 project allocations. The Yolo Bypass Integrated Action and Prop. 84/IRWM are invoicing. The surface water monitoring program project and administrative/legislative support are pending development. YCFCWCD is scheduled to present a framework for the surface water monitoring program to the TC in January.
7. **Proposition 84 Funding /Westside RWMG Update** (Jacques De Bra) – Jacques reported that the Westside group is coordinating through each of its lead partners to determine who is prepared to apply for implementation funding in January. Yolo County agencies were given a November 12<sup>th</sup> internal deadline to submit proposals for consideration for the application by the Westside RWMG. Only Yolo

**MINUTES of Executive Committee (EC) Meeting  
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County and Solano have adopted IRWMP and are eligible to apply for implementation funding for this round. The TC discussed possible proposals at the 11/4 meeting. YCFCWCD submitted a conjunctive use project proposal (\$2.7 million) for consideration. Jacques reported that additional funds will be available through SB855 once the state budget begins allocating funding. DWR should be releasing award notifications for the Prop. 84 planning grant in December or January. The stormwater/flood management grant (1E) applications will be due in April 2011 and the TC will be discussing that opportunity soon.

**8. WRA Board Meeting – November 15, 2010**

a) *Finalize agenda items:* The EC provided their input for the agenda. Donna will revise and redistributed for final review. Tim reported on the Nominating Committee recommendations. Cecilia Curry is interested in an officer position. She will be offered the treasurer position and Kurt graciously stepped down from his appointment. The EC asked Kurt to still attend EC meetings for his valuable input. Agenda items discussed as follows:

- Nominating Committee 2011 Board Officer Elections and Appointments
- Technical Committee Update (Jacques)
- Prop. 84 /Westside RWMG Update (Jacques)
- Legislative & Regulatory Issues Update – CASGEM (Tim)
- Presentation: CVFMPP
- Updates on local agency flood protection activities: Fran/floodSAFE Yolo, West Sacramento, Lewis Bair

b) Future board meeting items:

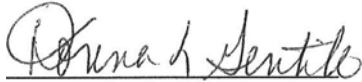
- January – David Guy/NCWA, Mike McGowan/Delta activities (who should call to set-up?)
- Jim Brown “The Cost of Doing Nothing”
- Tim Quinn

**9. Other Updates & Future Executive Committee Agenda Items – None discussed**

**10. Select Next Executive Committee Meeting Date:** Several EC members had a conflict with the December 20<sup>th</sup> proposed next meeting date. They instead selected December 16, 2010 12:30 pm.

**11. Adjourned** at 2:00 pm

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator

Water Resources Association of Yolo County  
**Technical Committee (TC) – November 4, 2010, 8:30 – 10:30 am**  
Woodland Community & Senior Center, 2001 East St., Woodland

## MINUTES

### **Committee Members:**

Tim O'Halloran, YCFC&WCD  
Max Stevenson, YCFC&WCD  
Kathryn Chandler, RD 108  
Robin Kulakow, Yolo Basin Foundation  
Cecilia Curry, City of Winters  
Donna Gentile, WRA

Jacques De Bra, City of Davis  
Donita Hendrix, Dunnigan Water District  
Cindy Tuttle, Yolo County  
Clara Olmedo, City of Woodland  
Bill Brewster, DWR

### **Other Attendees:**

Dave Pratt

### **Committee Members Absent:**

City of West Sacramento  
Reclamation District 2035

Colusa County Water District  
UC Davis

1. **CALL TO ORDER** by Jacques De Bra.
2. **APPROVAL AGENDA & Adding Items to Posted Agenda:** Approved as presented.
3. **APPROVE MEETING MINUTES:** Previous meeting minutes were emailed to the TC for review with today's agenda. Comments on the 10/7/10 draft minutes are due by 11/8/10.
4. **PUBLIC COMMENT:** No one from the public was in attendance.
5. **DWR UPDATE:** Bill Brewster, DWR, reported that the Proposition 84 IRWM Planning Grant applications have been reviewed, scored and are now being reviewed by senior supervisors. Final recommendations for funding are expected in late December. There will be another round of RAP applications for some regions that were conditionally approved or to cover areas not yet in an approved region. There will be a meeting on November 15 from 1-4 pm for the upcoming round of implementation grant applications (due January 7, 2011). An application for our region must be submitted under the Westside RWM group and projects must be from an existing adopted IRWMP (Yolo and Solano Counties are eligible). All projects proposed for the grant application must be vetted through the Westside RWM group. The review and selection process must be documented through meeting minutes. One application will be allowed per region (i.e. Westside). There can be multiple projects in an application. The January 7<sup>th</sup> deadline is a firm date. Bill also reported that SB 855 passed (Natural Resources trailer bill). The \$250 million bill is appropriating \$236 million for IRWMP programs.

Bill gave an update on the CASGEM groundwater monitoring program. The draft guidelines were posted yesterday along with a letter from Paula Landis, IRWM Division Chief. All documents are available on the CASGEM website: <http://www.water.ca.gov/groundwater/casgem/>. Public comments will be received until November 22<sup>nd</sup> on the draft guidelines and the final guidelines

## **MINUTES**

are expected to be issued by December 15<sup>th</sup>. Bill encouraged the TC to review the monitoring entity information and general monitoring guidelines. There will be an online submittal process available by mid-December to be considered as a monitoring entity – submission deadline is January 1, 2011. The second step of this process is the submission of monitoring network details by the monitoring entity – deadline by July 2011. The monitoring entity will be required to begin actual monitoring in fall 2011 and to report detailed information to DWR by January 1, 2012.

- 6. UPDATE ON CALIFORNIA GROUNDWATER ELEVATION MONITORING PROGRAM (CASGEM):** Tim O'Halloran reported that he confirmed with DWR that the WRA is eligible to be the region's monitoring entity for the CASGEM program. The TC discussed and agreed that the WRA should apply to be the monitoring entity. RD 108 is agreeable to be part of the WRA's Yolo County groundwater monitoring region, but would prefer to include their Colusa County area within the WRA's jurisdiction as monitoring entity for the Yolo County region. Bill stated that this kind of collaboration is allowed as long as all the entities involved are agreeable. The majority of WRA member agencies have already financially contributed to the 2011 Yolo County Groundwater Monitoring Program (GWMP). The YFCWCD had been collecting groundwater level information from local agencies and inputting the data into the Yolo County Water Resources Information Database (WRID) for several years. The TC discussed the status of Reclamation Districts not currently participating in the WRA membership or Yolo County GWMP. Discussions have already been initiated with agencies, such as, River Gardens, Yolo-Zamora Water District and RD 999. Max and Tim are preparing a map of the region's groundwater monitoring coverage and will bring the map to the December meeting. It was agreed that if an agency wants to be under the WRA's jurisdiction as the monitoring entity, they will be asked to contribute to the Yolo County Groundwater Monitoring Program at some agreeable benefit level.

**7. WATER LEGISLATION & REGULATORY ISSUES UPDATE:**

The legislature is currently not in session. Tim reported on the preparation for the Sacramento Metro Chamber CAP-to-CAP trip scheduled in April 2011. Last year the team approach worked very well. This year Jacques DeBra will be part of the team along with Tim O'Halloran, Bill Marble and Cindy Tuttle. Many agency staff contributes to the preparation of white papers for the CAP-to-CAP committees on flood protection and water resources. The team members will split their time to attend multiple topic sessions at CAP-to-CAP, thereby presenting a broader representation of local issues. The first task of the CAP-to-CAP committee members is identification of the key issues facing our region.

**8. UPDATE on PROPOSITION 84 GRANTS and WESTSIDE RWMG**

Jacques reported that the Westside RWMG anticipates receiving DWR award recommendations by late December for their \$1 million planning grant application submitted in September. The Westside RWMG is preparing a Statement of Qualifications (SOQ) for prospective consultants. If awarded, the SOQ process will migrate to a Request for Proposals (RFP). The next task for the Westside group is determining interest and eligible projects for the Implementation Grant application due by January 7, 2011. Two projects have been submitted for consideration in Yolo

## MINUTES

County: YCFCWCD conjunctive use and Putah Creek Bathymetry Study. The WRA will send an email by tomorrow to the TC to solicit for projects to be considered for the application with a deadline of November 12<sup>th</sup>. The Westside RWMG will review all submissions and make the final decision on project(s) to be included on the application. Jacques informed there is a much more competitive criteria for a project to be included on the implementation grant than for the planning grant application. The project criteria include: must be identified in the 2007 Yolo County IRWMP, must be ready to proceed with a 25% local match (funds must be available), a project EIR must be completed or nearly completed, good faith intent to complete the project by 2015 and the project needs to have multiple benefits for the region.

The TC discussed and agreed that the YCFCWCD's conjunctive use project met with their approval for the application. Yolo County indicated they did not have anything to submit at this time based on the criteria. The WDCWA was not at a stage where they are ready to submit a project. Yolo Basin Foundation has mostly planning projects at this time. The Bathymetry project submitted by Putah Creek may be better suited to a planning rather than implementation grant. (*Post meeting note: West Sacramento responded to the WRA's email and does not have anything to submit at this time.*) Jacques reiterated that all final decisions will be vetted through the Westside RWMG.

### 9. YOLO COUNTY IRWMP UPDATE PROCESS:

- a) Finalize 2010-2020 Priority List: Jacques summarized the process to develop and update the IRWMP actions. The TC planned to present the final list to the WRA Board on November 15<sup>th</sup>. Cindy questioned that there were several Yolo County natural resources projects for Cache Creek not on the Priority list. The TC determined that the 2020 Priority list still needs further refinement. Donna will coordinate with Yolo County, YCFCWCD and the Yolo Basin Foundation to update project information for the master lists. Jacques will give the Board a verbal update on November 15<sup>th</sup> and an updated report will be presented in January. Donna will update the master lists. Completed projects should not be on the 2020 Priority List. Cindy asked about the process for identifying priority projects. She offered to prepare a written summary of the process used by the Yolo County Transportation Department for TC consideration. It may be useful to hold a prioritization "workshop" for the TC.
- b) Lead agencies provide scope/schedule/budget information for 2010-20 Priority List: All projects on this 2020 list needs to provide a scope, schedule and budget for their project.

**10. UPDATE on WRA FUNDED FY2010-11 PROJECT ACTIONS:** Planning, Approach, Scope of Work Jacques reported that the two projects are underway and have been invoicing for work performed: Yolo Bypass Integrated Project and the IRWMP/Proposition 84 Grant Projects. The Surface Water Monitoring Program and the Legislative/legal/administrative support allocation are pending further development. The YCFCWCD was asked to present to the TC a draft framework for the surface water monitoring program in January. The Executive Committee will

Water Resources Association of Yolo County  
**Technical Committee (TC) – November 4, 2010, 8:30 – 10:30 am**  
Woodland Community & Senior Center, 2001 East St., Woodland

## **MINUTES**

review recommendations for legislative/legal/administrative support as presented by the TC and the YCFCWCD, who is the lead agency providing this support.

### **11. MEMBER INFORMATION & FUTURE AGENDA ITEMS:**

YCFCWCD, RD 108, Yolo Basin Foundation, Yolo County, City of Winters, Dunnigan Water District and the City of Davis gave brief updates on their agencies' recent activities.

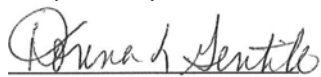
#### Future agenda items:

- Ken Loy requested time on the December TC agenda for any brief updates on Woodland's GWMP (5-10 min.)

**12. NEXT TC MEETING DATE:** December 2, 2010, 8:30 -10:30 a.m., at the Woodland Community & Senior Center, 2001 East St.

**13. ADJOURN** at 10:30 a.m.

Respectfully submitted,



Donna L. Gentile, WRA Secretary and Administrative Coordinator



## WATER RESOURCES ASSOCIATION OF YOLO COUNTY

**Phone:** (530) 666-2733 **Fax:** (530) 666-4257  
**Website:** [www.yolowra.org](http://www.yolowra.org) **Email:** [info@yolowra.org](mailto:info@yolowra.org)

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### STAFF REPORT

**Date:** January 10, 2011  
**To:** WRA Board and Alternates  
**From:** Donna Gentile and Executive Committee  
**Subject:** **FY 2010-11 BUDGET AMENDMENT #1**

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#### **Recommendation:**

Board approve amendment to FY 2010-11 budget as detailed below and attached budget amendment #1.

#### **Background:**

The following revision has been made to the FY 2010-11 budget since adopted on June 21, 2010.

#### **2010-11 Additional Project Income/Expense:**

The FY 2010-11 contract agreement between West Yost Associates and the WRA provides for professional services to the WRA and the Westside Regional Water Management Group (RWMG). The WRA contract portion provides for updating the Yolo County IRWMP. The Westside RWMG contract portion provides for the Proposition 84 Planning Grant Application and Submittal and Westside MOU Project Administration and Support. The total West Yost contract is for \$53,572.00. The total contract amount is allocated as follows. The WRA contract amount is \$13,572.00. The Westside contract amount is \$40,000.00.

The WRA FY 2010-11 budget adopted in June 2010 did not include \$40,000.00 for income and expenses for the Westside portion of the contract. A line item has been added in both the income and expense section for this amount (see highlighted budget sections).

The Westside RWMP MOU partners will proportionately cost share the \$40,000.00 contract amount as detailed below. The WRA has invoiced each agency for their cost share.

Solano County Water Agency	\$11,428.00
Lake County	\$11,428.00
WRA	\$11,428.00
Napa County	\$ 4,916.00
Colusa County	\$ 800.00
<hr/>	
Total	\$40,000.00

**Water Resources Association of Yolo County**  
**Budget vs. Actual**  
July through November 2010

	<u>Jul - Nov 10</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Member Dues - Administrative	74,756.00	74,756.00	100.0%
Member Dues - Associate	44.00	189.00	23.28%
Interest Income	345.65	2,000.00	17.28%
Calendar - Revenue (Donations)	2,475.00	3,000.00	82.5%
In-Kind Income (non-cash)	2,083.35	5,000.00	41.67%
YCFC Admin Support	398.13	8,126.00	4.9%
<b>Total Income</b>	<b>80,102.13</b>	<b>93,071.00</b>	<b>86.07%</b>
<b>Expense</b>			
Salaries - Gross	22,485.65	53,150.00	42.31%
Payroll Taxes & Expenses	1,733.11	4,300.00	40.31%
Employer Paid Benefits	3,985.52	9,750.00	40.88%
Workers Comp Insurance	0.00	600.00	0.0%
General Liability Insurance	0.00	500.00	0.0%
Accounting Services	0.00	300.00	0.0%
Bank Charges, License Fees	45.39	200.00	22.7%
Books, Maps, Subscriptions	0.00	150.00	0.0%
Calendar - Water Awareness (Contest & Printing)	2,173.46	3,000.00	72.45%
Computer Equipment	0.00	875.00	0.0%
Conferences & Seminars	975.00	1,000.00	97.5%
Copies, Printing & Binding	253.55	1,500.00	16.9%
Internet Service	598.00	1,900.00	31.47%
Legal Consultation Fees	0.00	500.00	0.0%
Meeting Expenses	271.43	1,000.00	27.14%
Mileage	130.00	700.00	18.57%
Miscellaneous Expense	355.47	500.00	71.09%
Office Rent (non-cash)	2,083.35	5,000.00	41.67%
Office Supplies/Expenses	167.21	1,200.00	13.93%
Postage	132.73	900.00	14.75%
Telephone Utilities	329.44	1,000.00	32.94%
Contingency	0.00	600.00	0.0%
<b>Total Expense</b>	<b>35,719.31</b>	<b>88,625.00</b>	<b>40.3%</b>
<b>Net Ordinary Income</b>	<b>44,382.82</b>	<b>4,446.00</b>	
<b>Other Income/Expense</b>			
<b>Other Income</b>			
<b>Project Fund</b>			
Assoc. Mbr Dues - Projects	66.00	251.00	26.3%
Member Dues - Projects	99,094.00	99,094.00	100.0%
<b>Total Project Fund</b>	<b>99,160.00</b>	<b>99,345.00</b>	<b>99.81%</b>
<b>Special Project - GW Monitoring (YCFCWCD)</b>	<b>88,970.00</b>	<b>89,000.00</b>	<b>99.97%</b>
<b>IRWMP Regional - Westside (70% outside funding)</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.0%</b>
<b>Total Other Income</b>	<b>188,130.00</b>	<b>228,345.00</b>	<b>82.39%</b>
<b>Other Expense</b>			

**Water Resources Association of Yolo County**  
**Budget vs. Actual**  
 July through November 2010

	<u>Jul - Nov 10</u>	<u>Budget</u>	<u>% of Budget</u>
Project Fund-Surface Water M P	0.00	35,000.00	0.0%
<b>Project Fund-IRWMP Update</b>			
Yolo Co IRWMP Update	5,442.35	13,572.00	40.1%
Prop 84 Westside IRWMP	34,751.50	40,000.00	86.88%
<b>Total Project Fund-IRWMP Update</b>	<u>40,193.85</u>	<u>53,572.00</u>	<u>75.03%</u>
Project Fund-Yolo Bypass IP (YBF)	5,000.00	20,000.00	25.0%
Project Fund-Admin Leg. & Legal	0.00	18,194.00	0.0%
Special Proj Exp-GW Monitoring (YCFCWCD)	85,182.50	89,000.00	95.71%
<b>Total Other Expense</b>	<u>130,376.35</u>	<u>215,766.00</u>	<u>60.43%</u>
<b>Net Other Income</b>	<u>57,753.65</u>	<u>12,579.00</u>	
<b>Net Income</b>	<u><u>102,136.47</u></u>	<u><u>17,025.00</u></u>	